



Sonoma County Fire District Board of Directors
Regular Board Meeting Agenda
Pursuant to the Governor of California's Executive Order N-25-20
Dated March 12, 2020
This meeting will be held via teleconference (information below)
1-301-715-8592
Meeting ID: 933 9561 0218
Join Zoom Meeting
<https://zoom.us/j/93395610218>
Wednesday July 21, 2020 5:00PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor
Thank you for supporting our COVID-19 precautions

The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at www.sonomacountyfd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Nelson		
Vice President Klick	Secretary/Treasurer Tognozzi	Director Treanor
Director So	Director Hamann	Director Briare

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

PRESENTATION

BADGE PINNING AND EMPLOYEE RECOGNITION



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SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT

Chief Heine will report on District administration and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Approve the minutes from the June 16, 2020 Regular Board of Directors Meeting
2. Approve bills and payables for June 2020.

ACTION ITEMS

1) Resolution 2020-14 Adopting a debt management policy

The Board will consider adopting Resolution 2020-14, adopting a debt management policy.

2) Resolution 2020-15 Authorizing a municipal lease with Bank of America in the amount of \$1,325,913, with a term of 5 years and a rate of 1.34% for apparatus purchases and authorize the Fire Chief to execute the necessary lease agreement documents.

The Board will consider adopting Resolution 2020-15, authorizing a municipal lease with Bank of America in the amount of \$1,325,913, with a term of 5 years, and a rate of 1.34% for apparatus purchases. Authorize the Fire Chief to execute the necessary lease agreement documents.

3) Annexation Fiscal Analysis Report on the Forestville Fire Protection District

The Board will receive a report on the fiscal analysis of a proposed annexation of the Forestville Fire Protection District. The Board will consider directing staff to prepare a concurrent resolution for action at the Board's August meeting.



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4) Memorandum of Understanding for Fire Suppression and Emergency Response Services between the City of Sebastopol and Sonoma County Fire District

The Board will consider approving an update to the existing MOU with the City of Sebastopol for emergency response services at an annual cost of \$10,000.

5) Review and approve draft audit for Sonoma County Fire District 4/5/19-6/30/19 and receive audits for Windsor, Rincon Valley and Bennett Valley Fire Protection Districts

The Board will consider approving the draft audit for April 5, 2019 through June 30, 2019, (Fiscal Year Ended June 30, 2019, pro-rated) for Sonoma County Fire District. Audit reports for the previous districts (Windsor, Rincon Valley, and Bennett Valley Fire Protection Districts) for the period of July 1, 2018 to April 4, 2019 are included for the Board to receive but require no Board action.

6) Adopt ordinance 2020-02 establishing a Sonoma County Fire District schedule of emergency medical service fees

The Board will consider adopting Ordinance 2020-02, establishing a Sonoma County Fire District schedule of emergency medical fees. It is the purpose and intent of this Ordinance to establish and impose District-wide fees for the delivery of emergency medical services to augment the funding of paramedic/ambulance fire support services and to upgrade facilities to meet community needs.

7) Adopt Ordinance 2020-03 establishing a Sonoma County Fire District schedule of fire prevention fees

The Board will consider adopting Ordinance 2020-03, establishing a Sonoma County Fire District schedule of fire prevention fees. It is the purpose and intent of this Ordinance to establish and impose District-wide fees and issue permits for fire prevention services including, but not limited to, plan reviews, field inspections for new and remodeled buildings, and fire protection systems, based on public safety requirements and community needs.

8) Temporary housing for Fire Station No. 4

The Board will consider approving the purchase and delivery of a temporary modular building for station 4.



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COMMITTEE REPORT

1. Standing Committee: Finance Committee
2. Ad Hoc Committee: Facilities

FINANCIAL REPORTS

COMMUNICATIONS

CLOSED SESSION

1. Anticipated Litigation (one case) (Govt. Code section 54956.9(b))

REPORT OUT ON CLOSED SESSION

ADJOURNMENT



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Meeting ID: 994 5475 0649
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<https://zoom.us/j/99454750649>
June 16, 2020 5:00 pm
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor
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CALL TO ORDER

Nelson called meeting to order at 5:03
Present for Staff: Chief Heine, Chief Gustafson, Bolduc, Washington, Flowers
Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Nelson- Present	Vice President Klick- Present
Secretary/Treasurer Tognozzi- Present	Director Treanor- Present
Director So- Present	Director Hamann- Present
Director Briare- Present	

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

PRESENTATION

None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

None

DIRECTOR REPORTS

None

FIRE CHIEF'S REPORT

Chief Heine reported out on activities, meetings, and incidents over the past month. Chief highlighted the modified ceremonial ribbon cutting for the Russian River annexation would take place on July 1 at station 9. Chief Heine also stated that discussions were still active with Forestville FPD and Bodega Bay FPD with regards to annexation, but nothing confirmed to report.

CONSENT CALENDAR ITEMS

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A motion by Briare and a second by Treanor approved the minutes from the May 12, 2020 special Board meeting, May 19, 2020 Special Board meeting and the May 19, 2020 regular Board meeting and the bills and payables for the month of May 2020. 7-0-0. Roll call vote taken.

PUBLIC HEARING

- 1) **FIRST READING OF ORDINANCE 2020-02 ESTABLISHING AND ADOPTING A DISTRICT SCHEDULE OF EMERGENCY MEDICAL SERVICES FEES**
President Nelson opened the public hearing at 5:23. Waive reading of the ordinance. Public meeting closed at 5:24.
- 2) **FIRST READING OF ORDINANCE 2020-03 ESTABLISHING AND ADOPTING A DISTRICT SCHEDULE OF FIRE PREVENTION SERVICE FEES**
President Nelson opened the public hearing at 5:24. Waive reading of the ordinance. Public meeting closed at 5:25.

ACTION ITEMS

- 1) **RESOLUTION 2020-10 A RESOLUTION OF THE SONOMA COUNTY FIRE DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR THE FIRE DISTRICT RESPONSE WAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT**
Board will consider approving Resolution 2020-10 which identifies the terms and conditions for the Fire District's response to incidents under the State of California's mutual aid system.
A motion by Klick and a second by Hamann approved adoption of Resolution 2020-10. 7-0-0. Roll call vote taken.
- 2) **RESOLUTION 2020-11 APPROVE PRELIMINARY BUDGET FOR FISCAL YEAR 2020/2021**
Board will consider approving Resolution 2020-11 adopting the FY 2020/2021 preliminary budget.
A motion by Klick and a second by So approved adoption of Resolution 2020-11. 7-0-0. Roll call vote taken.
- 3) **ADOPTION OF REVISED SONOMA COUNTY ORGANIZATIONAL STRUCTURE CHART**
Staff recommends adopting new organizational structure chart to reflect organizational support and leadership structure.



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A motion by Treanor and a second by Hamann adopted the revised Organizational Chart. 6-1-0. Roll call vote taken.

4) **AUTHORIZE PURCHASE OF 18 SELF CONTAINED BREATHING APPARATUS, NOT TO EXCEED 152K**

Staff recommends authorizing the purchase allowing the District to utilize the Houston Galveston Area Council governmental cooperative procurement contract in accordance with the District's policies.

A motion by Klick and a second by Briare authorized the purchase of 18 self-contained breathing apparatus. 7-0-0. Roll call vote taken.

5) **AUTHORIZE PURCHASE OF ADVANCED LIFE SUPPORT EQUIPMENT FOR STATIONS 2, LARKFIELD, AND STATION 8, BENNETT VALLEY. NOT TO EXCEED 200K**

Staff recommends authorizing the purchase so that the District can equip engines with Advanced Life Support Equipment.

A motion by Briare and a second by Treanor authorized the purchase of advanced life support equipment. 7-0-0. Roll call vote taken.

COMMITTEE REPORT

1. Standing Committee: Finance Committee- **Nothing to report.**
2. Ad Hoc Committee: Facilities- **Klick reported that we are still working on getting a temp station for station 4. Actively looking at locations. Still waiting on SOC.**

FINANCIAL REPORTS

COMMUNICATIONS

Treanor reported that Sonoma County Fire Chiefs are having a Zoom meeting and looking for nominations.

ADJOURNMENT

5:56

Kathy Washington- Secretary to the Board

Sonoma County Fire District
Transaction List by Vendor
 June 2020

Type	Date	Num	Memo	Account	Cir	Split	Amount
2 Hot Uniforms, Inc.							
Bill	06/09/20:			Accounts Payable		-SPLIT-	-3,437.99
Bill Pmt -Ch...	06/09/20:	3989		105-Summit- Che...		Account...	-3,437.99
General Jou...	06/30/20:	195		6021 Uniform Exp...		Account...	651.14
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
AA Smog Test Only of Windsor							
Bill	06/30/20:		Inv# 044313, 044...	Accounts Payable		6140 Ma...	-113.50
Aaron Daniels							
Bill	06/02/20:		Exec. Leadership...	Accounts Payable		6500 Pro...	-50.00
Bill Pmt -Ch...	06/02/20:	3961	Exec. Leadership...	105-Summit- Che...	X	Account...	-50.00
AFLAC							
Bill Pmt -Ch...	06/11/20:	4022	INV 165421	105-Summit- Che...	X	Account...	-2,030.22
Bill	06/16/20:		INV 165421	Accounts Payable		5910 Per...	-2,030.22
Alpine Springs Water Distribution							
Bill	06/02/20:		INV 3228, 3376, ...	Accounts Payable		-SPLIT-	-267.00
Bill Pmt -Ch...	06/02/20:	3962	INV 3228, 3376, ...	105-Summit- Che...	X	Account...	-267.00
Bill	06/30/20:		Inv#3716	Accounts Payable		6180 Ma...	-94.50
Applied Signs							
Bill Pmt -Ch...	06/11/20:	4023	INV 7262	105-Summit- Che...		Account...	-3,765.00
Bill	06/16/20:		INV 7262	Accounts Payable		6180 Ma...	-3,765.00
AT&T							
Bill Pmt -Ch...	06/11/20:	4024	707-538-3475 11...	105-Summit- Che...	X	Account...	-257.63
Bill	06/16/20:		707-538-3475 11...	Accounts Payable		7320 Util...	-257.63
AT&T/Calnet3							
Bill	06/09/20:		BAN 9391035022	Accounts Payable		7320 Util...	-41.23
Bill Pmt -Ch...	06/09/20:	3990	BAN 9391035022	105-Summit- Che...	X	Account...	-41.23
Bill Pmt -Ch...	06/11/20:	4025	BAN 9391053698	105-Summit- Che...	X	Account...	-28.52
Bill	06/16/20:		BAN 9391053698	Accounts Payable		7320 Util...	-28.52
Bill	06/23/20:		BAN 9391056074	Accounts Payable		7320 Util...	-79.17
Bill Pmt -Ch...	06/23/20:	4052	BAN 9391056074	105-Summit- Che...	X	Account...	-79.17
General Jou...	06/30/20:	196		7320 Utilities		Account...	41.22
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
General Jou...	06/30/20:	209		7320 Utilities		Account...	28.52
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
B W S Dist Inc							
Bill Pmt -Ch...	06/11/20:	4026	INV 256690	105-Summit- Che...	X	Account...	-111.35
Bill	06/16/20:		INV 256690	Accounts Payable		6140 Ma...	-111.35
Badge and Wallet							
Bill	06/30/20:		INV 298938	Accounts Payable		6021 Uni...	-402.00
Bill Pmt -Ch...	06/30/20:	4075	INV 298938	105-Summit- Che...		Account...	-402.00
Bauer Compressors							
Bill	06/23/20:		INV 268084R	Accounts Payable		8560 Eq...	-44,983.29
Bill	06/23/20:		INV 267398	Accounts Payable		6881 Saf...	-375.06
Bill Pmt -Ch...	06/23/20:	4053	INV 268084R	105-Summit- Che...	X	Account...	-44,983.29
Bill Pmt -Ch...	06/23/20:	4069	INV 267398	105-Summit- Che...	X	Account...	-375.06
Bay Alarm							
Bill	06/23/20:		Acct 1536728	Accounts Payable		6180 Ma...	-146.28
Bill	06/23/20:		Acct 486128	Accounts Payable		6180 Ma...	-99.00
Bill Pmt -Ch...	06/23/20:	4054	Acct 1536728	105-Summit- Che...	X	Account...	-146.28
Bill Pmt -Ch...	06/23/20:	4070	Acct 486128	105-Summit- Che...	X	Account...	-99.00
Blomberg & Griffin							
Bill Pmt -Ch...	06/11/20:	4027	INV 1033	105-Summit- Che...		Account...	-4,975.00
Bill	06/16/20:		INV 1033	Accounts Payable		6630 Au...	-4,975.00
C I T							
Bill Pmt -Ch...	06/11/20:	4028	INV 35654194	105-Summit- Che...	X	Account...	-189.44
Bill	06/16/20:		INV 35654194	Accounts Payable		6500 Pro...	-189.44

Sonoma County Fire District
Transaction List by Vendor
 June 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
CAL-PERS							
Check	06/04/20:	EFT	RV UAL	107-Summit- Pay...	X	-SPLIT-	-67.12
Check	06/04/20:	EFT	RV UAL	107-Summit- Pay...	X	-SPLIT-	-35,596.60
Check	06/04/20:	EFT	RV UAL	107-Summit- Pay...	X	-SPLIT-	-184.46
Check	06/04/20:	EFT	BV UAL	107-Summit- Pay...	X	-SPLIT-	-154.73
Check	06/04/20:	EFT	BV UAL	107-Summit- Pay...	X	-SPLIT-	-1,426.18
Check	06/04/20:	EFT	SCFD UAL	107-Summit- Pay...	X	-SPLIT-	-137.51
Check	06/04/20:	EFT	SCFD UAL	107-Summit- Pay...	X	-SPLIT-	-856.27
Check	06/04/20:	EFT	SCFD UAL	107-Summit- Pay...	X	-SPLIT-	-221.34
Check	06/04/20:	EFT	SCFD UAL	107-Summit- Pay...	X	-SPLIT-	-8,984.68
Check	06/17/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-2,490.20
Check	06/17/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-86,704.96
Check	06/17/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-34,252.59
Check	06/17/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-3,560.28
Check	06/22/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-1,838.40
Check	06/22/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-33.60
Check	06/22/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-230.40
Check	06/22/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-1,233.60
CAL Pers 457 Supplemental Income Plan							
Check	06/17/20:	EFT		107-Summit- Pay...	X	5910 Per...	-12,761.85
California American Water							
Bill	06/09/20:		Acct 1015-21001...	Accounts Payable		7320 Util...	-137.76
Bill Pmt -Ch...	06/09/20:	3991	Acct 1015-21001...	105-Summit- Che...	X	Account...	-137.76
General Jou...	06/30/20:	197		7320 Utilities		Account...	147.81
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
California Embroidery & Screen Printing							
Bill	06/23/20:		INV CAESP3583	Accounts Payable		6022 Saf...	-176.00
Bill Pmt -Ch...	06/23/20:	4055	INV CAESP3583	105-Summit- Che...	X	Account...	-176.00
California Fire Chiefs Association							
Bill	06/02/20:		CalChief's memb...	Accounts Payable		6280 Me...	-1,680.00
Bill Pmt -Ch...	06/02/20:	3963	CalChief's memb...	105-Summit- Che...	X	Account...	-1,680.00
CalPERS-FRAS							
Bill	06/30/20:		CERBT Acct # 68...	Accounts Payable		8570 CE...	-350,000.00
Bill Pmt -Ch...	06/30/20:	4076	CERBT Acct # 68...	105-Summit- Che...		Account...	-350,000.00
Casino RestaurantEquip & Sup							
Bill	06/30/20:		acct# 4887	Accounts Payable		6180 Ma...	-86.06
Clark Pest Control							
Bill	06/02/20:		INV 25732151 & ...	Accounts Payable		6180 Ma...	-200.00
Bill Pmt -Ch...	06/02/20:	3964	INV 25732151 & ...	105-Summit- Che...	X	Account...	-200.00
Bill	06/09/20:		Acct 2643230	Accounts Payable		6180 Ma...	-280.00
Bill Pmt -Ch...	06/09/20:	3992	Acct 2643230	105-Summit- Che...	X	Account...	-280.00
Bill Pmt -Ch...	06/11/20:	4029	INV 26507328	105-Summit- Che...	X	Account...	-93.00
Bill Pmt -Ch...	06/11/20:	4050	INV 26177059	105-Summit- Che...	X	Account...	-84.00
Bill	06/16/20:		INV 26507328	Accounts Payable		6180 Ma...	-93.00
Bill	06/16/20:		INV 26177059	Accounts Payable		6180 Ma...	-84.00
Bill	06/30/20:		26292850	Accounts Payable		6180 Ma...	-140.00
Cloverdale Saw							
Bill	06/23/20:		INV 6701	Accounts Payable		6880 Sm...	-627.85
Bill Pmt -Ch...	06/23/20:	4056	INV 6701	105-Summit- Che...		Account...	-627.85
Comcast							
Bill Pmt -Ch...	06/11/20:	4030	8155 30 021 032...	105-Summit- Che...	X	Account...	-240.66
Bill	06/16/20:		8155 30 021 032...	Accounts Payable		-SPLIT-	-240.66
Comcast Business							
Bill	06/02/20:		INV 101261815	Accounts Payable		7320 Util...	-326.01
Bill	06/02/20:		8155 30 033 026...	Accounts Payable		7320 Util...	-161.88
Bill Pmt -Ch...	06/02/20:	3965	INV 101261815	105-Summit- Che...	X	Account...	-326.01
Bill Pmt -Ch...	06/02/20:	3986	8155 30 033 026...	105-Summit- Che...	X	Account...	-161.88
Bill	06/09/20:		8155 30 036 016...	Accounts Payable		7320 Util...	-229.96
Bill	06/09/20:		8155 320 033 02...	Accounts Payable		7320 Util...	-168.02
Bill	06/09/20:		INV 102279512	Accounts Payable		7320 Util...	-902.70
Bill	06/09/20:		8155 30 023 036...	Accounts Payable		7320 Util...	-244.87
Bill Pmt -Ch...	06/09/20:	3993	8155 30 036 016...	105-Summit- Che...	X	Account...	-229.96
Bill Pmt -Ch...	06/09/20:	4016	8155 320 033 02...	105-Summit- Che...	X	Account...	-168.02
Bill Pmt -Ch...	06/09/20:	4018	INV 102279512	105-Summit- Che...	X	Account...	-902.70
Bill Pmt -Ch...	06/09/20:	4020	8155 30 023 036...	105-Summit- Che...	X	Account...	-244.87
Bill Pmt -Ch...	06/11/20:	4031	8155 30 023 003...	105-Summit- Che...	X	Account...	-76.19
Bill	06/16/20:		8155 30 023 003...	Accounts Payable		7320 Util...	-76.19
Bill	06/23/20:		INV 102962366	Accounts Payable		7320 Util...	-326.01

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June 2020

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Bill Pmt -Ch...	06/23/20:	4057	INV 102962366	105-Summit- Che...	X	Account...	-326.01
Bill	06/30/20:		8155 30 033 026...	Accounts Payable		7320 Util...	-161.88
Bill Pmt -Ch...	06/30/20:	4077	8155 30 033 026...	105-Summit- Che...		Account...	-161.88
General Jou...	06/30/20:	198		7320 Utilities		Account...	902.70
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Conklin Bros of Santa Rosa							
Bill Pmt -Ch...	06/11/20:	4032	INV 6530	105-Summit- Che...	X	Account...	-231.13
Bill	06/16/20:		INV 6530	Accounts Payable		6180 Ma...	-231.13
CoreLogic							
Bill	06/09/20:		INV 82026432	Accounts Payable		6457 Co...	-137.50
Bill Pmt -Ch...	06/09/20:	3994	INV 82026432	105-Summit- Che...	X	Account...	-137.50
Creative Casting							
Bill	06/09/20:		Customer ID 21039	Accounts Payable		6015 An...	-2,278.00
Bill Pmt -Ch...	06/09/20:	3995	Customer ID 21039	105-Summit- Che...	X	Account...	-2,278.00
Bill	06/10/20:		Customer ID 21039	Accounts Payable		6015 An...	-58.50
Bill Pmt -Ch...	06/10/20:	4021	Customer ID 21039	105-Summit- Che...	X	Account...	-58.50
CrewSense, LLC							
Bill	06/02/20:		INV 16824	Accounts Payable		6457 Co...	-99.99
Bill Pmt -Ch...	06/02/20:	3966	INV 16824	105-Summit- Che...	X	Account...	-99.99
Cross Connections							
Bill	06/23/20:		INV 2020-6-17-S...	Accounts Payable		8560 Eq...	-11,440.52
Bill Pmt -Ch...	06/23/20:	4058	INV 2020-6-17-S...	105-Summit- Che...		Account...	-11,440.52
CSFA							
Bill	06/02/20:		INV 11579	Accounts Payable		6280 Me...	-10,093.50
Bill Pmt -Ch...	06/02/20:	3967	INV 11579	105-Summit- Che...	X	Account...	-10,093.50
D & S Awards							
Bill	06/30/20:		INV 64029	Accounts Payable		7150- E...	-109.00
Bill Pmt -Ch...	06/30/20:	4078	INV 64029	105-Summit- Che...		Account...	-109.00
Day Wireless Systems							
Bill	06/30/20:		Inv# 634186	Accounts Payable		6040 Co...	-300.00
Emergency Services Consulting Internation							
Bill	06/09/20:		INV 20-155	Accounts Payable		6500 Pro...	-7,500.00
Bill Pmt -Ch...	06/09/20:	3996	INV 20-155	105-Summit- Che...	X	Account...	-7,500.00
Bill	06/30/20:		INV 20-156	Accounts Payable		6500 Pro...	-7,500.00
Bill Pmt -Ch...	06/30/20:	4079	INV 20-156	105-Summit- Che...		Account...	-7,500.00
ESSC, Inc./MedixSafe							
Bill	06/23/20:		MedixSafes	Accounts Payable		6261 Me...	-9,440.00
Bill Pmt -Ch...	06/23/20:	4073	MedixSafes	105-Summit- Che...		Account...	-9,440.00
Failsafe							
Bill	06/09/20:		INV 10965	Accounts Payable		6140 Ma...	-700.00
Bill Pmt -Ch...	06/09/20:	3997	INV 10965	105-Summit- Che...	X	Account...	-700.00
FAIRA							
Bill	06/23/20:		INV 2019-37D	Accounts Payable		6100-Ins...	-15,474.00
Bill Pmt -Ch...	06/23/20:	4059	INV 2019-37D	105-Summit- Che...		Account...	-15,474.00
Fidelity National Title							
Bill	06/24/20:		Deposit for manu...	Accounts Payable		8510 Bui...	-1,000.00
Bill Pmt -Ch...	06/24/20:	4074	Deposit for manu...	105-Summit- Che...		Account...	-1,000.00
Fire Safety & Supply Inc							
Bill	06/09/20:		INV 21701	Accounts Payable		6140 Ma...	-168.36
Bill Pmt -Ch...	06/09/20:	3998	INV 21701	105-Summit- Che...	X	Account...	-168.36
Bill	06/30/20:		Inv#21256	Accounts Payable		6140 Ma...	-59.68
Fishman Supply Co.							
Bill Pmt -Ch...	06/11/20:	4033	INV 1245647.4, 1...	105-Summit- Che...	X	Account...	-478.07
Bill	06/16/20:		INV 1245647.4, 1...	Accounts Payable		-SPLIT-	-478.07
Bill	06/30/20:		INV 1257322	Accounts Payable		6084 Ja...	-187.64
Bill Pmt -Ch...	06/30/20:	4080	INV 1257322	105-Summit- Che...		Account...	-187.64
Bill	06/30/20:		1259452, 124564...	Accounts Payable		6084 Ja...	-825.99
Garrett Hardware of Windsor							
Bill	06/02/20:		Acct 18008	Accounts Payable		6180 Ma...	-175.81
Bill Pmt -Ch...	06/02/20:	3968	Acct 18008	105-Summit- Che...	X	Account...	-175.81
Golden State Emergency Vehicle Services							
Bill	06/02/20:		INV CI022765	Accounts Payable		-SPLIT-	-176.99
Bill Pmt -Ch...	06/02/20:	3969	INV CI022765	105-Summit- Che...		Account...	-176.99
Bill	06/09/20:		INV CI023018	Accounts Payable		6140 Ma...	-236.92
Bill Pmt -Ch...	06/09/20:	3999	INV CI023018	105-Summit- Che...	X	Account...	-236.92
Bill	06/30/20:		INV CI023307	Accounts Payable		6140 Ma...	-250.55
Bill Pmt -Ch...	06/30/20:	4081	INV CI023307	105-Summit- Che...		Account...	-250.55

Sonoma County Fire District
Transaction List by Vendor
 June 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
IBS							
Check	06/15/20:	EFT		107-Summit- Pay...	X	6633 Pa...	-714.80
Check	06/15/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-199,388.65
Check	06/15/20:	EFT	taxes	107-Summit- Pay...	X	-SPLIT-	-58,599.94
Check	06/29/20:	EFT		107-Summit- Pay...	X	6633 Pa...	-238.50
Check	06/29/20:	EFT		107-Summit- Pay...	X	-SPLIT-	-197,209.05
Check	06/29/20:	EFT	taxes	107-Summit- Pay...	X	-SPLIT-	-54,775.78
Interstate Batteries							
Bill	06/30/20:		inv#1859601022...	Accounts Payable		6140 Ma...	-605.17
Jaeco Fire & Supply							
Bill	06/02/20:		INV 19789	Accounts Payable		6140 Ma...	-149.68
Bill Pmt -Ch...	06/02/20:	3970	INV 19789	105-Summit- Che...	X	Account...	-149.68
John Lantz							
Bill	06/09/20:		INV 200180	Accounts Payable		6500 Pro...	-2,374.00
Bill Pmt -Ch...	06/09/20:	4000	INV 200180	105-Summit- Che...	X	Account...	-2,374.00
Bill	06/30/20:		200183	Accounts Payable		6500 Pro...	-1,724.00
L N Curtis & Sons							
Bill	06/02/20:			Accounts Payable		-SPLIT-	-172.69
Bill Pmt -Ch...	06/02/20:	3971		105-Summit- Che...	X	Account...	-172.69
Bill	06/09/20:		INV 392923	Accounts Payable		6154 Ma...	-132.40
Bill Pmt -Ch...	06/09/20:	4001	INV 392923	105-Summit- Che...	X	Account...	-132.40
Bill	06/30/20:		INV 383288	Accounts Payable		6154 Ma...	-1,621.86
Bill Pmt -Ch...	06/30/20:	4082	INV 383288	105-Summit- Che...		Account...	-1,621.86
Law Offices of Peter Flanderka							
Bill Pmt -Ch...	06/11/20:	4034	INV 007	105-Summit- Che...		Account...	-192.00
Bill	06/16/20:		INV 007	Accounts Payable		6610 Le...	-192.00
LEHR							
Bill	06/23/20:		INV SI47419	Accounts Payable		8560 Eq...	-1,132.73
Bill Pmt -Ch...	06/23/20:	4060	INV SI47419	105-Summit- Che...	X	Account...	-1,132.73
Bill	06/30/20:		INV SI46677 & SI...	Accounts Payable		-SPLIT-	-13,496.83
Bill Pmt -Ch...	06/30/20:	4083	INV SI46677 & SI...	105-Summit- Che...		Account...	-13,496.83
General Jou...	06/30/20:	199		6140 Maintenanc...		Account...	13.00
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Les Schwab Tire Centers							
Bill	06/09/20:		Customer # 635-...	Accounts Payable		-SPLIT-	-542.37
Bill Pmt -Ch...	06/09/20:	4002	Customer # 635-...	105-Summit- Che...	X	Account...	-542.37
Bill Pmt -Ch...	06/11/20:	4035	Customer # 6590...	105-Summit- Che...	X	Account...	-542.37
Bill	06/16/20:		Customer # 6590...	Accounts Payable		-SPLIT-	-542.37
Life Assist, Inc.							
Bill	06/30/20:		INV 1012990, 10...	Accounts Payable		-SPLIT-	-11,368.55
Bill Pmt -Ch...	06/30/20:	4084	INV 1012990, 10...	105-Summit- Che...		Account...	-11,368.55
Bill	06/30/20:		1013997,101424...	Accounts Payable		6261 Me...	-2,708.09
General Jou...	06/30/20:	200		6261 Medical Sup...		Account...	29.13
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Lubrivan Truck Svcs Inc							
Bill	06/02/20:		INV 228331	Accounts Payable		-SPLIT-	-4,494.40
Bill Pmt -Ch...	06/02/20:	3972	INV 228331	105-Summit- Che...	X	Account...	-4,494.40
Bill Pmt -Ch...	06/11/20:	4036	INV 228317	105-Summit- Che...	X	Account...	-1,381.46
Bill	06/16/20:		INV 228317	Accounts Payable		-SPLIT-	-1,381.46
Bill	06/30/20:		INV 228380, 228...	Accounts Payable		-SPLIT-	-1,813.22
Bill	06/30/20:		INV 228408	Accounts Payable		-SPLIT-	-8,298.15
Bill Pmt -Ch...	06/30/20:	4085	INV 228380, 228...	105-Summit- Che...		Account...	-1,813.22
Bill Pmt -Ch...	06/30/20:	4100	INV 228408	105-Summit- Che...		Account...	-8,298.15
Bill	06/30/20:		VOID: 228418, 2...	Accounts Payable	X	6140 Ma...	0.00
Mallory Co							
Bill	06/30/20:		INV 4869197	Accounts Payable		6881 Saf...	-5,536.30
Bill Pmt -Ch...	06/30/20:	4086	INV 4869197	105-Summit- Che...		Account...	-5,536.30
Master Medical Equipment							
Bill	06/30/20:		INV 43075	Accounts Payable		6261 Me...	-260.00
Bill Pmt -Ch...	06/30/20:	4087	INV 43075	105-Summit- Che...		Account...	-260.00
Matheson Tri-Gas, Inc.							
Bill	06/02/20:		INV 21758571	Accounts Payable		6261 Me...	-28.85
Bill Pmt -Ch...	06/02/20:	3973	INV 21758571	105-Summit- Che...	X	Account...	-28.85
Bill	06/30/20:		Cust# 14265	Accounts Payable		6261 Me...	-29.63
Matrix Consulting Group							
Bill	06/09/20:		INV 19-92	Accounts Payable		6500 Pro...	-4,750.00
Bill Pmt -Ch...	06/09/20:	4003	INV 19-92	105-Summit- Che...	X	Account...	-4,750.00

Sonoma County Fire District Transaction List by Vendor June 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
McKesson Medical							
Bill	06/02/20:			Accounts Payable		-SPLIT-	-173.30
Bill Pmt -Ch...	06/02/20:	3974		105-Summit- Che...	X	Account...	-173.30
Bill	06/09/20:		INV 05710207	Accounts Payable		6261 Me...	-38.45
Bill Pmt -Ch...	06/09/20:	4004	INV 05710207	105-Summit- Che...	X	Account...	-38.45
Bill Pmt -Ch...	06/11/20:	4037	INV 06410636	105-Summit- Che...	X	Account...	-142.16
Bill	06/16/20:		INV 06410636	Accounts Payable		6261 Me...	-142.16
Merrill Arnone & Jones							
Bill Pmt -Ch...	06/11/20:	4038	INV 520012	105-Summit- Che...	X	Account...	-7,800.00
Bill	06/16/20:		INV 520012	Accounts Payable		6610 Le...	-7,800.00
Mid Pacific Engineering, Inc.							
Bill	06/30/20:		INV 20200635, 2...	Accounts Payable		-SPLIT-	-19,863.90
Bill Pmt -Ch...	06/30/20:	4088	INV 20200635, 2...	105-Summit- Che...		Account...	-19,863.90
Municipal Emergency Services/MES							
Bill	06/02/20:			Accounts Payable		-SPLIT-	-10,409.60
Bill Pmt -Ch...	06/02/20:	3975		105-Summit- Che...	X	Account...	-10,409.60
Bill Pmt -Ch...	06/11/20:	4039	INV 1466604 & 1...	105-Summit- Che...	X	Account...	-1,913.13
Bill	06/16/20:		INV 1466604 & 1...	Accounts Payable		-SPLIT-	-1,913.13
Bill	06/23/20:		INV 1469480	Accounts Payable		6022 Saf...	-1,731.89
Bill	06/23/20:		INV 1467076	Accounts Payable		6022 Saf...	-1,377.65
Bill Pmt -Ch...	06/23/20:	4061	INV 1469480	105-Summit- Che...	X	Account...	-1,731.89
Bill Pmt -Ch...	06/23/20:	4071	INV 1467076	105-Summit- Che...	X	Account...	-1,377.65
Bill	06/30/20:		INV 1469980, 14...	Accounts Payable		-SPLIT-	-1,372.51
Bill Pmt -Ch...	06/30/20:	4089	INV 1469980, 14...	105-Summit- Che...		Account...	-1,372.51
Bill	06/30/20:		Inv# 1473879	Accounts Payable		6022 Saf...	-690.19
NorCal Fire Prevention Officers							
Bill	06/09/20:		INV CFPI_32	Accounts Payable		6463 Re...	-390.05
Bill Pmt -Ch...	06/09/20:	4005	INV CFPI_32	105-Summit- Che...	X	Account...	-390.05
North Bay Petroleum							
Bill	06/02/20:		Acct 250210	Accounts Payable		7201 Ga...	-1,427.45
Bill	06/02/20:		Acct 824	Accounts Payable		7201 Ga...	-425.51
Bill Pmt -Ch...	06/02/20:	3976	Acct 250210	105-Summit- Che...	X	Account...	-1,427.45
Bill Pmt -Ch...	06/02/20:	3987	Acct 824	105-Summit- Che...	X	Account...	-425.51
Bill Pmt -Ch...	06/11/20:	4040	INV 2152784	105-Summit- Che...	X	Account...	-1,383.17
Bill	06/16/20:		INV 2152784	Accounts Payable		7201 Ga...	-1,383.17
Bill	06/30/20:		INV 1207398	Accounts Payable		7201 Ga...	-639.62
Bill Pmt -Ch...	06/30/20:	4090	INV 1207398	105-Summit- Che...		Account...	-639.62
Bill	06/30/20:		inv#2156844	Accounts Payable		7201 Ga...	-1,614.85
Northbay Technology Company							
Bill Pmt -Ch...	06/11/20:	4041	INV 1357	105-Summit- Che...	X	Account...	-9,748.80
Bill	06/16/20:		INV 1357	Accounts Payable		6180 Ma...	-9,748.80
Opperman & Son Inc							
Bill	06/02/20:		Acct 89114	Accounts Payable		6140 Ma...	-639.97
Bill Pmt -Ch...	06/02/20:	3977	Acct 89114	105-Summit- Che...	X	Account...	-639.97
Bill	06/30/20:		Inv#01P33227, 0...	Accounts Payable		6140 Ma...	-1,778.60
Pacific Mobile Structures							
Bill	06/30/20:		Inv#108953, 108...	Accounts Payable		6820 Re...	-11,927.23
Peterson							
Bill	06/02/20:		INV SW270050608	Accounts Payable		-SPLIT-	-2,086.97
Bill Pmt -Ch...	06/02/20:	3978	INV SW270050608	105-Summit- Che...	X	Account...	-2,086.97
Peterson Trucks							
Bill	06/30/20:		Inv#226984C	Accounts Payable		6180 Ma...	-158.75
General Jou...	06/30/20:	201	VOID:	6140 Maintenanc...	X	Account...	0.00
Bill Pmt -Ch...	06/30/20:		VOID:	105-Summit- Che...	X	Account...	0.00
General Jou...	06/30/20:	202		6140 Maintenanc...		Account...	2.38
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00

Sonoma County Fire District Transaction List by Vendor June 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
PG&E							
Bill	06/02/20:		9361684644-5	Accounts Payable		7320 Util...	-484.89
Bill	06/02/20:		8692567464-9	Accounts Payable		7320 Util...	-102.13
Bill Pmt -Ch...	06/02/20:	3979	9361684644-5	105-Summit- Che...	X	Account...	-484.89
Bill Pmt -Ch...	06/02/20:	3988	8692567464-9	105-Summit- Che...	X	Account...	-102.13
Bill	06/09/20:		5664266083-3	Accounts Payable		7320 Util...	-498.78
Bill Pmt -Ch...	06/09/20:	4006	5664266083-3	105-Summit- Che...	X	Account...	-498.78
Check	06/11/20:	EFT	4149827563-9	105-Summit- Che...	X	7320 Util...	-664.06
Bill Pmt -Ch...	06/11/20:	4042	3764581018-7	105-Summit- Che...	X	Account...	-154.87
Bill Pmt -Ch...	06/11/20:	4051	8650900800-8	105-Summit- Che...	X	Account...	-4,203.24
Bill	06/16/20:		3764581018-7	Accounts Payable		7320 Util...	-154.87
Bill	06/16/20:		8650900800-8	Accounts Payable		7320 Util...	-4,203.24
Bill	06/23/20:		4808484391-0	Accounts Payable		7320 Util...	-255.82
Bill Pmt -Ch...	06/23/20:	4062	4808484391-0	105-Summit- Che...	X	Account...	-255.82
Bill	06/30/20:		8692567464-9	Accounts Payable		7320 Util...	-68.10
Bill	06/30/20:		9361684644-5	Accounts Payable		7320 Util...	-577.81
Bill	06/30/20:		5477018041-9	Accounts Payable		7320 Util...	-86.60
Bill Pmt -Ch...	06/30/20:	4091	8692567464-9	105-Summit- Che...		Account...	-68.10
Bill Pmt -Ch...	06/30/20:	4101	9361684644-5	105-Summit- Che...		Account...	-577.81
Bill Pmt -Ch...	06/30/20:	4102	5477018041-9	105-Summit- Che...		Account...	-86.60
Bill	06/30/20:		Acct# 566426608...	Accounts Payable		7320 Util...	-693.16
General Jou...	06/30/20:	203		7320 Utilities		Account...	170.72
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Phillips Seabrook Associates							
Bill	06/09/20:		STN 6	Accounts Payable		6502 Mo...	-4,700.00
Bill Pmt -Ch...	06/09/20:	4007	STN 6	105-Summit- Che...	X	Account...	-4,700.00
Pioneer Electric & Telecom, Inc.							
Bill Pmt -Ch...	06/11/20:	4043	Job# 6902	105-Summit- Che...	X	Account...	-615.00
Bill	06/16/20:		Job# 6902	Accounts Payable		6180 Ma...	-615.00
Portola Systems							
Bill	06/02/20:		INV I16407 & I16...	Accounts Payable		-SPLIT-	-1,198.48
Bill Pmt -Ch...	06/02/20:	3980	INV I16407 & I16...	105-Summit- Che...	X	Account...	-1,198.48
Bill	06/09/20:		INV 41141	Accounts Payable		6457 Co...	-787.50
Bill Pmt -Ch...	06/09/20:	4008	INV 41141	105-Summit- Che...	X	Account...	-787.50
Bill Pmt -Ch...	06/11/20:	4044	INV 41169	105-Summit- Che...	X	Account...	-3,795.00
Bill	06/16/20:		INV 41169	Accounts Payable		6457 Co...	-3,795.00
Bill	06/30/20:		INV 12119	Accounts Payable		6457 Co...	-4,503.20
Bill Pmt -Ch...	06/30/20:	4092	INV 12119	105-Summit- Che...		Account...	-4,503.20
General Jou...	06/30/20:	204		6457 Computer C...		Account...	1,786.25
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
R & S Erection of Santa Rosa, Inc.							
Bill	06/30/20:		Inv#82364	Accounts Payable		6180 Ma...	-317.50
Recology Sonoma Marin							
Bill	06/09/20:		1811456987	Accounts Payable		7320 Util...	-324.28
Bill	06/09/20:		1811737626	Accounts Payable		7320 Util...	-56.91
Bill	06/09/20:		1810227553	Accounts Payable		7320 Util...	-436.98
Bill Pmt -Ch...	06/09/20:	4009	1811456987	105-Summit- Che...	X	Account...	-324.28
Bill Pmt -Ch...	06/09/20:	4017	1811737626	105-Summit- Che...	X	Account...	-56.91
Bill Pmt -Ch...	06/09/20:	4019	1810227553	105-Summit- Che...	X	Account...	-436.98
Santa Rosa Fire Equipment							
Bill	06/23/20:		INV FIRE-SOCO	Accounts Payable		-SPLIT-	-140.00
Bill Pmt -Ch...	06/23/20:	4063	INV FIRE-SOCO	105-Summit- Che...	X	Account...	-140.00
Santa Rosa Uniform & Equipment Inc							
Bill	06/02/20:		INV 1413400	Accounts Payable		6015 An...	-48.00
Bill Pmt -Ch...	06/02/20:	3981	INV 1413400	105-Summit- Che...	X	Account...	-48.00
Bill	06/09/20:		INV 1413438	Accounts Payable		6021 Uni...	-144.00
Bill Pmt -Ch...	06/09/20:	4010	INV 1413438	105-Summit- Che...	X	Account...	-144.00
Bill Pmt -Ch...	06/11/20:	4045	INV 1413439 & 1...	105-Summit- Che...	X	Account...	-41.33
Bill	06/16/20:		INV 1413439 & 1...	Accounts Payable		-SPLIT-	-41.33
Bill	06/23/20:		INV 1413445	Accounts Payable		6021 Uni...	-137.00
Bill Pmt -Ch...	06/23/20:	4064	INV 1413445	105-Summit- Che...	X	Account...	-137.00
Bill	06/30/20:		INV 1412782 & 1...	Accounts Payable		-SPLIT-	-125.23
Bill Pmt -Ch...	06/30/20:	4093	INV 1412782 & 1...	105-Summit- Che...		Account...	-125.23
Bill	06/30/20:		Inv#1413444	Accounts Payable		6021 Uni...	-43.49

Sonoma County Fire District
Transaction List by Vendor
 June 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
Santa Rosa, City of							
Bill	06/02/20:		Acct 032652	Accounts Payable		7320 Util...	-113.94
Bill Pmt -Ch...	06/02/20:	3982	Acct 032652	105-Summit- Che...	X	Account...	-113.94
Bill	06/23/20:		Acct 6406	Accounts Payable		7320 Util...	-64.83
Bill Pmt -Ch...	06/23/20:	4065	Acct 6406	105-Summit- Che...	X	Account...	-64.83
Bill	06/30/20:		Acct 032652	Accounts Payable		7320 Util...	-340.10
Bill Pmt -Ch...	06/30/20:	4094	Acct 032652	105-Summit- Che...		Account...	-340.10
Scott's PPE Recon, Inc.							
Bill	06/09/20:		INV 36161	Accounts Payable		6022 Saf...	-2,251.14
Bill Pmt -Ch...	06/09/20:	4011	INV 36161	105-Summit- Che...	X	Account...	-2,251.14
General Jou...	06/30/20:	205		6022 Safety Cloth...		Account...	823.36
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Shannon Wager							
Bill Pmt -Ch...	06/11/20:	4046	May 2020	105-Summit- Che...		Account...	-425.00
Bill	06/16/20:		May 2020	Accounts Payable		6500 Pro...	-425.00
General Jou...	06/30/20:	206		6500 Professional...		Account...	425.00
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Sign Dynamics							
Bill Pmt -Ch...	06/11/20:	4047	INV 6646 & 6637	105-Summit- Che...	X	Account...	-5,158.09
Bill	06/16/20:		INV 6646 & 6637	Accounts Payable		-SPLIT-	-5,158.09
Bill	06/30/20:		INV 6674	Accounts Payable		6015 An...	-1,017.75
Bill Pmt -Ch...	06/30/20:	4095	INV 6674	105-Summit- Che...		Account...	-1,017.75
Bill	06/30/20:		Inv#6646	Accounts Payable		6180 Ma...	-364.51
Simeone Plumbing							
Bill Pmt -Ch...	06/11/20:	4048	INV 7328251	105-Summit- Che...		Account...	-705.00
Bill	06/16/20:		INV 7328251	Accounts Payable		6180 Ma...	-705.00
Sonoma County Professional FF L1401							
Bill	06/02/20:		VOID: SCFD Clot...	Accounts Payable	X	6021 Uni...	0.00
Bill Pmt -Ch...	06/02/20:	3983	VOID: SCFD Clot...	105-Summit- Che...	X	Account...	0.00
Bill	06/23/20:		May 2020	Accounts Payable		5910 Per...	-5,620.00
Bill Pmt -Ch...	06/23/20:	4066	May 2020	105-Summit- Che...	X	Account...	-5,620.00
General Jou...	06/30/20:	207		5910 Perm Position		Account...	5,600.00
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
Sonoma Media Investments, LLC							
Bill	06/30/20:		Order # 14505	Accounts Payable		6800 Pu...	-350.00
Summit Bank							
Deposit	06/30/20:	EFT	reversal	105-Summit- Che...	X	6634 Ba...	0.00
Deposit	06/30/20:	dep...	Deposit	109-Summit- ICS	X	1701 Mis...	1,937.65
Terminix							
Bill	06/09/20:		Cust # 10850704	Accounts Payable		6180 Ma...	-85.00
Bill Pmt -Ch...	06/09/20:	4012	Cust # 10850704	105-Summit- Che...	X	Account...	-85.00
true Value Hardware							
General Jou...	06/30/20:	208		6180 Maintenanc...		Account...	26.63
Bill Pmt -Ch...	06/30/20:		QuickBooks gene...	105-Summit- Che...		Account...	0.00
U.S. Postal Service							
Bill	06/09/20:		PO BOX 530	Accounts Payable		6400 Off...	-254.00
Bill Pmt -Ch...	06/09/20:	4013	PO BOX 530	105-Summit- Che...	X	Account...	-254.00
US-Bank Office Equipment							
Bill	06/02/20:		INV 414868885	Accounts Payable		6820 Re...	-439.30
Bill Pmt -Ch...	06/02/20:	3984	INV 414868885	105-Summit- Che...	X	Account...	-439.30
Bill	06/30/20:		INV 417213386	Accounts Payable		6820 Re...	-439.30
Bill Pmt -Ch...	06/30/20:	4096	INV 417213386	105-Summit- Che...		Account...	-439.30
US Bank-National Assoc							
Bill	06/02/20:		xxxx-xxxx-xxxx-25...	Accounts Payable		-SPLIT-	-13,129.60
Bill Pmt -Ch...	06/02/20:	3985	xxxx-xxxx-xxxx-25...	105-Summit- Che...	X	Account...	-13,129.60
Verizon Wireless							
Bill	06/23/20:		INV 9856350955	Accounts Payable		7320 Util...	-2,546.52
Bill Pmt -Ch...	06/23/20:	4067	INV 9856350955	105-Summit- Che...	X	Account...	-2,546.52
Waxie Sanitary Supply							
Bill	06/30/20:			Accounts Payable		-SPLIT-	-186.55
Bill Pmt -Ch...	06/30/20:	4097		105-Summit- Che...		Account...	-186.55
West Coast Frame							
Bill	06/23/20:		VOID: INV 56896	Accounts Payable	X	-SPLIT-	0.00
Bill	06/23/20:		INV 57282	Accounts Payable		-SPLIT-	-11,791.20
Bill Pmt -Ch...	06/23/20:	4068	VOID: INV 56896	105-Summit- Che...	X	Account...	0.00
Bill Pmt -Ch...	06/23/20:	4072	INV 57282	105-Summit- Che...		Account...	-11,791.20
Bill	06/30/20:		INV 57336	Accounts Payable		-SPLIT-	-619.07
Bill Pmt -Ch...	06/30/20:	4098	INV 57336	105-Summit- Che...		Account...	-619.07

**Sonoma County Fire District
Transaction List by Vendor
June 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
Williams USA, LLC							
Bill Pmt -Ch...	06/11/20:	4049	INV 8320	105-Summit- Che...	X	Account...	-140.00
Bill	06/16/20:		INV 8320	Accounts Payable		6040 Co...	-140.00
Bill	06/30/20:		INV 8324	Accounts Payable		6040 Co...	-325.00
Bill Pmt -Ch...	06/30/20:	4099	INV 8324	105-Summit- Che...		Account...	-325.00
Your Copier Source							
Bill	06/09/20:		INV 10423	Accounts Payable		6400 Off...	-81.18
Bill Pmt -Ch...	06/09/20:	4014	INV 10423	105-Summit- Che...	X	Account...	-81.18
Zoom Video Communications, Inc.							
Bill	06/09/20:		INV 24028267	Accounts Payable		6500 Pro...	-299.80
Bill Pmt -Ch...	06/09/20:	4015	INV 24028267	105-Summit- Che...	X	Account...	-299.80

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT ADOPTING A DEBT MANAGEMENT POLICY

RESOLVED, by the Board of Directors (the "Board") of the Sonoma County Fire District (the "District"), Sonoma County, State of California, as follows:

WHEREAS, pursuant to the provisions of section 8855(i) of the California Government Code, prior to the issuance or incurrence of any debt, the District is required to adopt local debt policies concerning the use of debt and that any proposed debt issuance is consistent with those local debt policies; and

WHEREAS, a debt management policy has been developed for the District and the Board desires to adopt such policy in connection with any proposed debt of the District;

NOW, THEREFORE, it is hereby ORDERED and DETERMINED, as follows:

Section 1. The debt management policy, in the form attached hereto as Exhibit A (the "Debt Policy"), is hereby adopted by the Board for the District. The Debt Policy has been developed to provide guidance in the issuance and management of debt by the District or its related entities and is intended to comply with section 8855(i) of the California Government Code effective on January 1, 2017. The main objectives are to establish conditions for the use of debt, to ensure that debt capacity and affordability are adequately considered, to minimize the District's interest and issuance costs, to maintain the highest possible credit rating, to provide complete financial disclosure and reporting and to maintain financial flexibility for the District.

Section 2. The President and the Fire Chief of the District are hereby authorized and directed to take any actions and execute and deliver any and all documents as are necessary to accomplish the provisions and directives of this Resolution.

Section 3. This Resolution shall be effective upon adoption by the Board.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the District Board of Directors on July 21, 2020, by Director _____, who moved its adoption, seconded by Director _____, and ordered adopted by the following vote:

President Nelson _____ Director Briare _____ Director Hamann _____

Director Klick _____ Director So _____ Director Tognozzi _____

Director Treanor _____

AYES: _____ **NOES:** _____ **ABSENT OR NOT VOTING:** _____

WHEREUPON, the President declared the foregoing Resolution adopted, and SO ORDERED.

By: _____

President of the Board

By: _____

Board Clerk

DEBT MANAGEMENT POLICY

This Debt Management Policy (the “Debt Policy”) of the Sonoma County Fire District (the “Issuer”) was approved by the Issuer’s Board of Directors on July 21, 2020. The Debt Policy may be amended by the Board of Directors as it deems appropriate from time to time in the prudent management of the debt of the Issuer. Any approval of debt by the Board of Directors that is not consistent with this Debt Policy shall constitute a waiver of this Debt Policy.

1. Findings

This Debt Policy is intended to comply with Government Code Section 8855(i), effective on January 1, 2017, and shall govern all debt undertaken by the Issuer.

The Issuer hereby recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the Issuer’s sound financial position.
- Ensure the Issuer has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the Issuer’s credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the Issuer.
- Ensure that the Issuer’s debt is consistent with the Issuer’s planning goals and objectives and capital improvement program or budget, as applicable.

2. Policies

A. Purposes For Which Debt May Be Issued

(i) Long-Term Debt. Long-term debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the Issuer.

(a) Long-term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.

- When total debt does not constitute an unreasonable burden to the Issuer and its taxpayers and ratepayers.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(b) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(c) The Issuer may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the Board of Directors.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The Issuer estimates that sufficient revenues will be available to service the debt through its maturity.
- The Issuer determines that the issuance of the debt will comply with the applicable state and federal law.

(ii) Short-term debt. Short-term debt may be issued to provide financing for the Issuer's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the Issuer may undertake lease-purchase financing for equipment.

(iii) Financings on Behalf of Other Entities. The Issuer may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of Issuer. In such cases, the Issuer shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

B. Types of Debt

For purposes of this Debt Policy, "debt" shall be interpreted broadly to mean bonds, notes, certificates of participation, financing leases, or other financing obligations, but the use of such term in this Debt Policy shall be solely for convenience and shall not be interpreted to characterize any such obligation as an indebtedness or debt within the meaning of any statutory or constitutional debt limitation where the substance and terms of the obligation comport with exceptions thereto.

The following types of debt are allowable under this Debt Policy:

- general obligation bonds
- bond or grant anticipation notes
- lease revenue bonds, certificates of participation and lease-purchase transactions
- other revenue bonds and certificates of participation
- tax and revenue anticipation notes
- land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes

The Issuer may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.

Debt shall be issued as fixed rate debt unless the Issuer makes a specific determination as to why a variable rate issue would be beneficial to the Issuer in a specific circumstance.

C. Relationship of Debt to Capital Improvement Program and Budget

The Issuer is committed to long-term capital planning. The Issuer intends to issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the Issuer's capital budget and the capital improvement plan.

The Issuer shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The Issuer shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

The Issuer shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the Issuer's public purposes.

The Issuer shall seek to avoid the use of debt to fund infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to reduce annual budgetary expenditures.

The Issuer shall seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

D. Policy Goals Related to Planning Goals and Objectives

The Issuer is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The Issuer intends to issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the Issuer's annual operations budget.

It is a policy goal of the Issuer to protect taxpayers, ratepayers and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The Issuer will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the policy goal of the Issuer to realize, whenever possible, and subject to any overriding non-financial policy considerations, (i) minimum net present value debt service savings equal to or greater than 3.0% of the refunded principal amount, and (ii) present value debt service savings equal to or greater than 100% of any escrow fund negative arbitrage.

E. Internal Control Procedures

When issuing debt, in addition to complying with the terms of this Debt Policy, the Issuer shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

The Issuer will periodically review the requirements of and will remain in compliance with the following:

- any continuing disclosure undertakings under SEC Rule 15c2-12,
- any federal tax compliance requirements, including without limitation arbitrage and rebate compliance, related to any prior bond issues, and
- the Issuer's investment policies as they relate to the investment of bond proceeds.

It is the policy of the Issuer to ensure that proceeds of debt are spent only on lawful and intended uses. Whenever reasonably possible, proceeds of debt will be held by a third-party trustee and the Issuer will submit written requisitions for such proceeds. In those cases where it is not reasonably possible for the proceeds of debt to be held by a third-party trustee, the chief financial officer of the Issuer shall retain records of all expenditures of proceeds through the final payment date for the debt.

A RESOLUTION OF THE GOVERNING BODY OF SONOMA COUNTY FIRE DISTRICT, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT AND SEPARATE SCHEDULES THERETO FOR THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, Sonoma County Fire District (the "*Lessee*"), an Independent Fire District organized and existing under the laws of the State of California, is authorized by the laws of the State of California to acquire, finance and lease personal property (tangible and intangible) for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the governing body of the Lessee (the "*Board*") has determined that a need exists for the acquisition and financing of certain property consisting of emergency response apparatus (collectively, the "*Equipment*") on the terms herein provided; and

WHEREAS, in order to acquire such Equipment, the Lessee proposes to enter into that certain Master Equipment Lease/Purchase Agreement (the "*Agreement*") with Bank of America, National Association (or one of its affiliates), as lessor (the "*Lessor*"), substantially in the proposed form presented to the Board at this meeting, and separate Schedules thereto substantially in the form attached to the Agreement; and

WHEREAS, in accordance with Government Code Section 5852.1, the Board has obtained and disclosed the information set forth in Exhibit A hereto; and

WHEREAS, the Board deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and separate Schedules relating thereto from time to time as provided in the Agreement for the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Lessee as follows:

Section 1. Findings and Determinations. It is hereby found and determined that the terms of the Agreement (including the form of Schedule of Property and the form of Rental Payment Schedule, both attached thereto), in the form presented to the Board at this meeting, are in the best interests of the Lessee for the acquisition financing and leasing of the Equipment.

Section 2. Approval of Documents. The form, terms and provisions of the Agreement (including the form of Schedule of Property and the form of Rental Payment Schedule, both attached thereto) are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Board President or the Fire Chief of the Lessee (the "*Authorized Officials*") executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officials are each hereby authorized and directed to sign and deliver on behalf of the Lessee the Agreement, each Schedule thereto under which a separate Lease (as defined in the Agreement) is created, each Rental Payment Schedule attached thereto, any related Escrow Agreement and any related exhibits attached thereto if and when required; *provided, however*, that, without further authorization from the governing body of the Lessee, (a) the aggregate principal component of Rental Payments under all Leases entered into pursuant to the Agreement shall not exceed \$1,325,913; (b) the maximum term under any Lease entered into pursuant to the Agreement shall not exceed five years; and (c) the maximum interest rate used to determine the interest component of Rental Payments under each Lease shall not exceed the lesser of the maximum rate permitted by law or 1.34% per annum. The Authorized Officials may sign and deliver Leases to the Lessor on behalf of the Lessee pursuant to the Agreement on such terms and conditions as they shall determine are in the best interests of the Lessee up to the maximum aggregate principal component, maximum term and maximum interest rate provided above. The foregoing authorization shall remain in effect for a period of three years from the date hereof during which the Authorized Officials are authorized to sign and deliver Leases pursuant to the Agreement on the terms and conditions herein provided and to be provided in each such Lease.

Section 3. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of Final Acceptance Certificates, Escrow Agreements, Disbursement Requests and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and each Lease.

Section 4. No General Liability. Nothing contained in this Resolution, the Agreement, any Lease, any Escrow Agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any Lease, any Escrow Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under each Lease entered into

pursuant to the Agreement are limited obligations of the Lessee, subject to annual appropriation, as provided in the Agreement.

Section 5. Appointment of Authorized Lessee Representatives. The Board President and the Fire Chief of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of each Lease and related Escrow Agreement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement and any Lease or Escrow Agreement.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency with respect to this Resolution. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the District Board of Directors on July 21, 2020, by Director _____, who moved its adoption, seconded by Director _____, and ordered adopted by the following vote:

President Nelson _____ Director Briare _____ Director Hamann _____
Director Klick _____ Director So _____ Director Tognozzi _____
Director Treanor _____

AYES: _____ **NOES:** _____ **ABSENT OR NOT VOTING:** _____

WHEREUPON, the President declared the foregoing Resolution adopted, and SO ORDERED.

By: _____ By: _____

President of the Board

Board Clerk

Government Code Section 5852.1 Disclosure

The following information consists of estimates that have been provided by the Placement Agent which has been represented by the Placement Agent to have been provided in good faith:

- (A) True interest cost: 1.34%
- (B) Finance charge (sum of all fees and charges paid to third parties): \$19,831.48
- (C) Amount of proceeds received by the District (net of finance charges, reserves and capitalized interest, if any): \$1,306,081.52
- (D) Total payment amount (sum total of all payments to pay principal and interest on the Lease Agreement, plus the finance charge not paid with proceeds of the Lease Agreement) calculated to the final maturity of the Lease Agreement: \$1,374,996.12

**Sonoma County Fire District
2020 Equipment Lease
Summary of Proposals Received
July 8, 2020**

Attachment A



<u>Bank of America (1)</u>	<u>Five Star Bank</u>	<u>Kansas State Bank</u>	<u>Municipal Finance Corporation/Westamerica Bank (2)</u>
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Interest Rate:	1.34%	2.65%	2.48%	1.85%
Rate Lock Terms:	Rate locked through 8-Aug-20	Rate locked through 21-Aug-20	Rate locked through 9-Aug-20	Rate locked for 30 days
Prepayment Terms:	Callable in whole on any regular pymt date after 2.5 yrs	Callable at anytime with no penalties	Callable after year 1 with no penalties	Non callable
Bank Documentation/Tax Opinion:	Yes/ Not Required	Yes/Yes	Yes/Not Required	Yes/Not Required
Costs:				
Bank Legal Counsel	\$0	\$1,500	\$0	\$0
Loan/Lessor Fee	\$0	0.05% of par	\$0	\$7,500
Documentation Fee	\$0	\$250	\$0	\$0
Term Sheet Expiration:	30-Sep-20	Not Disclosed	8-Jul-20	10-Jul-20
Numerical Analysis:				
Par Amount	Option A 1,325,913		Option B 1,289,924	
Project Fund	1,306,082		1,270,102	
Costs of Issuance (3)	19,831		19,822	
All-In TIC (includes financing costs)	1.90%		1.92%	
Average FY Debt Service	275,000		268,305	
Total Debt Service	1,374,996		1,337,799	

- (1) Bank of America will require either a performance bond from the manufacturer or dealer OR additional unencumbered collateral until the new equipment arrives.
- (2) Bank will require a standard opinion of the general counsel to the District.
- (3) Costs of Issuance include the placement agent fee of \$17,500, the CD/AC fee (.025% of leasing amount), and \$2,000 for contingency.

Note: All proposals are subject to credit approval.

The following banks declined to submit a proposal:

- | | |
|-----------------------------|--------------------------------|
| Truist Bank (formerly BB&T) | JPMorgan Chase |
| Banner Bank | Key Bank |
| Cal Bank & Trust | Pacific Western Bank |
| Capital One | Pinnacle Public Finance |
| First Foundation | PNC Equipment Finance |
| First Internet Bank | Rabobank/DLL Equipment Leasing |

- Signature Public Funding
- Sterling National Bank
- Umpqua Bank
- Western Alliance Bank

Estimated Closing Date: August 6, 2020
 Approximate Principal Amount: \$1.29 Million
 Final Maturity: August 1, 2025
 Average Life: 2.783 years



**Sonoma County Fire District Board of Directors
Staff Report**

Date: July 21, 2020

Topic:

Resolution #2020-14 adopting a debt management policy; Resolution #2020-15 authorizing a municipal lease with Bank of America in the amount of \$1,325,913, with a term of 5 years, and a fixed rate of 1.34% for apparatus purchases.

Recommendation:

Staff recommends the adoption of Resolution #2020-14 which adopts a debt management policy, and Resolution #2020-15 which authorizes the financing in the amount of \$1,325,913. The funds will be utilized for the purchase of two fire engines, and command vehicle(s). Additionally, it is recommended that the Board authorize the Fire Chief to execute all necessary documents pertaining to the governmental lease agreement with Bank of America.

Financial Impact:

Principal Lease Amount: \$1,325,913

Term: 5 Years

Rate: 1.34% Fixed Tax-exempt Rate (1.90% all in yield including all financing costs)

Payment: Semi-annual payments per the following schedule:

Period Ending	Principal	Interest	Debt Service	Annual Debt Service
2/1/2021	128,863	8,636.85	137,499.85	137,499.85
8/1/2021	129,915	8,020.24	137,935.24	
2/1/2022	129,914	7,149.80	137,063.80	274,999.04
8/1/2022	131,662	6,279.38	137,941.38	
2/1/2023	131,661	5,397.25	137,058.25	274,999.63
8/1/2023	133,432	4,515.12	137,947.12	
2/1/2024	133,431	3,621.12	137,052.12	274,999.24
8/1/2024	135,226	2,727.13	137,953.13	
2/1/2025	135,225	1,821.12	137,046.12	274,999.25
8/1/2025	136,584	915.11	137,499.11	
2/1/2026				137,499.11
	1,325,913	49,083.12	1,374,996.12	1,374,996.12



Sonoma County Fire District Board of Directors
Staff Report

Background:

Staff recommends funding critical apparatus needs in the 2020-2021 Fiscal Year budget as follows:

- 1 ea.) Type 1 Fire Apparatus to replace an engine that was due for replacement in 2012
- 1 ea.) Type 3 or 6 Fire Apparatus to replace an engine that was due for replacement in 2018
- 1 ea.) Command Vehicle

In consultation with the Board appointed Finance Committee, it was determined that a lease agreement to fund the apparatus was the best financial option. A lease with a 5-year term and not to exceed annual lease payments of \$275,000 was desired. The annual payment has been included in the 2020-2021 Fiscal Year Preliminary Budget.

A funding proposal solicitation was prepared by Brandis Tallman LLC, the placement agent. Twenty-One (21) potential lenders were solicited. This resulted in four proposals to fund our apparatus needs (see Attachment A). The best response was from Bank of America, with a 1.34% interest rate. The all-in yield is 1.90% (includes all financing costs). The terms and payment schedule of the lease are outlined in the **Financial Impact** section of this report. The lease cannot be repaid early until half of the term expires, or 2.5 years.

The low interest rate allows the District to finance the amount of \$1,306,802 (excluding costs), which exceeds the anticipated costs of the two apparatus and one command vehicle. The additional amount provides some flexibility for the District to potentially meet additional command vehicle needs within this same lease agreement and annual payment, depending on the actual cost expended on the critical apparatus.

Draft lease agreement documents have been reviewed and approved by District legal counsel . The funding agreement documents will be finalized and will become available once Bank of America has completed the credit approval process. Staff recommends that the Board authorize the Fire Chief to execute any required lease agreement documents.

A debt management policy is required to be adopted by the Board prior to approving the lease agreement. This policy and resolution are submitted for your approval (Resolution #2020-14).