



**Sonoma County Fire District Board of Directors**  
**Regular Board Meeting Agenda**  
Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020  
This meeting will be held via teleconference (information below)  
1-301-715-8592  
Meeting ID: 979 9936 6422

<https://zoom.us/j/97999366422?pwd=dTVHNMjxSVVqcEwcycySMMy90Q1F5QT09>

**April 21, 2020 Time: 5:00 p.m.**

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

Thank you for supporting our COVID-19 precautions

---

*The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at [www.sonomacountyfd.org](http://www.sonomacountyfd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nelson

Vice President Klick

Director So

Secretary/Treasurer Tognozzi

Director Hamann

Director Treanor

Director Briare

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

**PRESENTATION**

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

**FIRE CHIEF'S REPORT**

*Chief Heine will report on District administration and operations.*



**Sonoma County Fire District Board of Directors**  
**Regular Board Meeting Agenda**  
Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020  
This meeting will be held via teleconference (information below)  
1-301-715-8592  
Meeting ID: 979 9936 6422

<https://zoom.us/j/97999366422?pwd=dTVHNmJxSVVqcEwcytSMY90Q1F5QT09>

**April 21, 2020 Time: 5:00 p.m.**

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

Thank you for supporting our COVID-19 precautions

---

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Approve the minutes from the February 18, 2020 Regular Board of Directors Meeting.
2. Approve the minutes from the March 12, 2020 Special Board of Directors Meeting
3. Approve bills and payables for February 2020.
4. Approve bills and payables for March 2020.

**ACTION ITEMS**

- 1) **APPROVE STATION 6 PROJECT UPDATE AND REVISED PROJECT COST ESTIMATE**  
A presentation by Kitchell and staff regarding station 6 remodel. The Board will consider action related to next steps in the project.
- 2) **APPROVE STATION 4 AND STATION 9 REBUILDING PROJECTS**  
A presentation by Susan Harris from Stan Johnson company regarding potential locations for temporary and newly constructed stations. Staff will brief the Board on recent activity related to identifying a suitable site for a temporary fire station and a site for a fire station replacement in zones 4 (Bellevue) and Station 9 (Guerneville). The Board will consider action related to next steps in the project.
- 3) **APPROVE ADJUSTMENTS TO BATTALION CHIEF AGREEMENT**  
The Board will consider approving changes to the previously approved document, Resolution 2020-02. It was corrected to reflect a 5% salary differential for Battalion Chief (2080) rather than the 3% that was used previously. In addition, a few typos were corrected. All changes that were made are highlighted.
- 4) **APPROVE ADJUSTMENTS TO ADMINISTRATIVE AGREEMENT**  
The Board will consider approving changes to the previously approved document, Resolution 2020-01, had incorrect language for hourly versus salary employees. The job description chart has been corrected to list the job titles and their correct classification. In addition, a few typos were corrected. All changes that were made are highlighted.
- 5) **APPROVE THE UPDATED MEDICAL DIRECTOR AGREEMENT**  
Board will consider approval of a contractual agreement with Dr. Tucker Bierbaum, M.D., for the provision of services as our Medical Director.
- 6) **PROPERTY TAX SHIFT AGREEMENT WITH RUSSIAN RIVER FIRE PROTECTION DISTRICT**  
Board will consider approving a property tax shift agreement between the Sonoma County Fire District ("SCFD") and the Russian River Fire Protection District "RRFPD" permitting the SCFD to collect property taxes in annexed territories within the RRFPD.





**Sonoma County Fire District Board of Directors**  
**Regular Board Meeting Agenda**  
Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020  
This meeting will be held via teleconference (information below)  
1-301-715-8592  
Meeting ID: 979 9936 6422

<https://zoom.us/j/97999366422?pwd=dTVHNmJxSVVqcEwcytSMY90Q1F5QT09>

**April 21, 2020 Time: 5:00 p.m.**

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

Thank you for supporting our COVID-19 precautions

---

**7) PROPERTY TAX SHIFT AGREEMENT WITH THE BODEGA BAY FIRE PROTECTION DISTRICT**  
Board will consider approving a property tax shift agreement between the Sonoma County Fire District ("SCFD") and the Bodega Bay Fire Protection District ("BBFPD") permitting the SCFD to collect property taxes in annexed territories within the BBFPD.

**8) RESOLUTION 2020-05- CONFLICT OF INTEREST**  
The Board will consider adopting the conflict of interest code for Sonoma County Fire District. Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt Conflict of Interest Codes.

**9) RESOLUTION 2020-06 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING COMPENSATION AND BENEFITS FOR THE DEPUTY CHIEF**  
Staff recommends the Board shall adopt compensation and benefits for the Deputy Chiefs

**10) RESOLUTION 2020-07- PROCLAMATION OF A LOCAL EMERGENCY FOR THE SONOMA COUNTY FIRE DISTRICT, COUNTY OF SONOMA, STATE OF CALIFORNIA**  
The Board will consider adopting Resolution 2020-06 stating that the California Government Code sections 8680.2, 8680.3 and 8680.9 empower the Board of Directors of the Sonoma County Fire District (District), as a "local agency", to proclaim the existence of a local emergency under the California Disaster Assistance Act when the Governor of California determines a disaster, including, but not limited to, an epidemic such as the COVID-19 virus, presents a threat to public safety.

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee
2. Ad Hoc Committee: Facilities

**FINANCIAL REPORTS**

**COMMUNICATIONS**

**CLOSED DOOR SESSION**

- 1) As per Government Code section 54957.6 - Conference with Labor Negotiators

**REPORT OUT ON CLOSED SESSION**

- 1) Follow up on review Public Employee Performance Evaluation pursuant to Government Code Section 54957- Performance evaluation for Fire Chief.

**ADJOURNMENT**



Sonoma County Fire District Board of Directors  
Board Meeting Minutes  
February 18, 2020  
Time: 5:00 p.m.  
Location: Fire Station 1  
8200 Old Redwood Hwy. Windsor

---

**CALL TO ORDER**

Nelson called the meeting to order at 5:00

Present for Staff: Chief Gustafson, Bolduc, Washington. Absent: Chief Heine

Present for Legal Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nelson- Present

Secretary/Treasurer Tognozzi- Present

Director So- Absent

Director Briare- Present

Vice President Klick- Present

Director Treanor- Present

Director Hamman- Present

**OPEN TIME FOR PUBLIC EXPRESSION**

None

**AGENDA ADJUSTMENTS**

None

**PRESENTATION**

President John Nelson made a presentation of challenge coins that recognized the fire fight on the Kincaid incident fires. He presented them to staff and the Board that were present and then staff sent them to the rest of the staff that was not present.

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

None

**DIRECTOR REPORTS**

None

**FIRE CHIEF'S REPORT**

Deputy Chief Gustafson gave a Chiefs report and reported out on the district's events, training and service calls for the month of January.

**CONSENT CALENDAR ITEMS**

A motion by Treanor and a second by Briare approved the minutes of the January 21, 2020 meeting and the bills and payables for the month of January 2020.

**ACTION ITEMS**

- 1) **Approve a side letter to the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters Association regarding the Deputy Fire Marshal position**

A motion by Hamann and a second by Treanor approved the side letter. 6-0-1





Sonoma County Fire District Board of Directors

Board Meeting Minutes

February 18, 2020

Time: 5:00 p.m.

Location: Fire Station 1

8200 Old Redwood Hwy. Windsor

- 
- 2) **Appoint negotiators for the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters Association**  
President Nelson recommended 2 Board members to volunteer. Tognozzi and Hamann volunteered. A motion by Klick and a second by Treanor appointed Tognozzi and Hamann as negotiators. 6-0-1
  - 3) **Public Hearing: First Read of District Ordinance # 2020-01- Fire Code Adoption**  
Nelson opened public hearing at 5:43, no public comment, public hearing closed at 5:44. Item will be on the March 17, 2020 agenda for approval.

**COMMITTEE REPORT**

1. **Standing Committee: Finance Committee-** Nelson reported that there are a few items that the district is over budget on and Bolduc will work with department heads to stay on track.
2. **Ad Hoc Committee: Town of Windsor Liaison-** Committee is no longer needed and will not appear on agendas moving forward.
3. **Ad Hoc Committee: Facilities-** Klick reported that the focus is on getting the SOC done and the stations with the greatest needs remain Stations 2,4,5,6 and the Russian River station.

**FINANCIAL REPORTS**

**COMMUNICATIONS**

**CLOSED DOOR SESSION**

- 1) As per Government Code section 54957.6 - Conference with Labor Negotiators
- 2) Public Employee Performance Evaluation pursuant to Government Code Section 54957- Performance evaluation for Fire Chief.

**REPORT OUT ON CLOSED SESSION**

Nothing to report out

**ADJOURNMENT**

7:00

  
Kathy Washington- Secretary to the Board



**Sonoma County Fire District Board of Directors**  
**Special Board Meeting Minutes**  
Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020  
This special meeting occurred via teleconference.  
605-313-5111 access code #958365  
March 17, 2020 Time: 5:00 p.m.  
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

---

**CALL TO ORDER**

Nelson called the meeting to order at 5:02

Present for Staff: Chief Heine, DC Gustafson, Washington. Absent: Bolduc

Present for Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nelson- Present

Secretary/Treasurer Tognozzi- Present

Director So- Absent

Director Briare- Present

Vice President Klick- Present

Director Treanor- Present

Director Hamman- Present

**OPEN TIME FOR PUBLIC COMMENT ON SPECIAL MEETING AGENDA ITEMS ONLY**

None

**ACTION ITEMS**

- 1) **RESOLUTION 2020-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING COMPENSATION AND BENEFITS FOR THE ADMINISTRATIVE STAFF**  
A motion by Treanor and a second by Tognozzi adopted Resolution 2020-01. 7-0-0 Role Call vote
  
- 2) **RESOLUTION 2020-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING COMPENSATION AND BENEFITS FOR THE BATTALION CHIEFS**  
A motion by Hamann and a second by So adopted Resolution 2020-02. 7-0-0 Role Call vote
  
- 3) **RESOLUTION 2020-03 A RESOLUTION BETWEEN CAL OES AND THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, DESIGNATION OF APPLICANT'S STATE AGENT RESOLUTION FOR NON-STATE AGENCIES**  
A motion by Treanor and a second by Briare adopted Resolution 2020-03. 7-0-0 Role Call vote
  
- 4) **RESOLUTION 2020-04 A RESOLUTION ADOPTING SONOMA COUNTY FIRE DISTRICT ORDINANCE 2020-01- DISTRICT FIRE CODE**  
A motion by Briare and a second by Klick adopted Resolution 2020-04. 7-0-0 Role Call vote
  
- 5) **CONSIDERATION OF DISTRICT PROCLAMATION**  
Chief Heine reviewed emergency operations of other counties and potential threats. He stated that the administration office will be temporarily closed to the public and that our focus is on the crews and keeping them safe and healthy. It is not the current





**Sonoma County Fire District Board of Directors**  
**Special Board Meeting Minutes**  
Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020  
This special meeting occurred via teleconference.  
605-313-5111 access code #958365  
March 17, 2020 Time: 5:00 p.m.  
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

---

recommendation to declare an emergency by the Board of Directors, however, with more knowledge over the course of the coming days and weeks, we will revisit this option.

**COMMUNICATIONS**

Chief Heine talked about the Sonoma County Town Hall meeting being held at 8:00 pm on March 12, 2020.

Director Briare asked about the current LAFCO timeline and if that may be changed. At this time, no changes have been made. Briare asked if additional funding had been secured regarding Bodega Bay FPD and Chief Heine stated that nothing had been secured and that we are actively working with Chief Grinnell and Steve Herzberg on all options. If funding is not secured, Bodega Bay FPD would be removed from application process with Sonoma County Fire District.

**ADJOURNMENT**

5:40

  
\_\_\_\_\_  
Kathy Washington- Secretary to the Board

**Sonoma County Fire District**  
**Transaction List by Vendor**  
 February through March 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>1000 Bulbs.com</b>							
Bill	02/13/2020		INV W020251...	Accounts Payable		6180 Maintena...	-287.80
Bill Pmt -Check	02/13/2020	3554	INV W020251...	105-Summit- Checki...	X	Accounts Paya...	-287.80
Bill	02/26/2020		INV W020552...	Accounts Payable		-SPLIT-	-163.01
Bill Pmt -Check	02/26/2020	3612	INV W020552...	105-Summit- Checki...	X	Accounts Paya...	-163.01
<b>2 Hot Uniforms, Inc.</b>							
Bill	02/26/2020		INV 237 & 236	Accounts Payable		-SPLIT-	-11,590.90
Bill Pmt -Check	02/26/2020	3613	INV 237 & 236	105-Summit- Checki...	X	Accounts Paya...	-11,590.90
Bill	03/12/2020		INV 361-366	Accounts Payable		-SPLIT-	-2,232.05
Bill Pmt -Check	03/12/2020	3661	INV 361-366	105-Summit- Checki...		Accounts Paya...	-2,232.05
Bill	03/31/2020		INV 422	Accounts Payable		6021 Uniform ...	-23.87
Bill Pmt -Check	03/31/2020	3746	INV 422	105-Summit- Checki...		Accounts Paya...	-23.87
<b>AFLAC</b>							
Bill	02/19/2020		INV 488818	Accounts Payable		5910 Perm Po...	-2,030.22
Bill Pmt -Check	02/19/2020	3578	INV 488818	105-Summit- Checki...	X	Accounts Paya...	-2,030.22
Bill	03/12/2020		INV 905667 ...	Accounts Payable		5910 Perm Po...	-2,030.22
Bill Pmt -Check	03/12/2020	3696	INV 905667 ...	105-Summit- Checki...	X	Accounts Paya...	-2,030.22
<b>Air Exchange Inc</b>							
Bill	03/12/2020		INV 44266, 9...	Accounts Payable		-SPLIT-	-4,318.15
Bill Pmt -Check	03/12/2020	3662	INV 44266, 9...	105-Summit- Checki...	X	Accounts Paya...	-4,318.15
<b>Alpine Springs Water Distribution</b>							
Bill	02/13/2020		INV 2970	Accounts Payable		-SPLIT-	-173.74
Bill Pmt -Check	02/13/2020	3555	INV 2970	105-Summit- Checki...	X	Accounts Paya...	-173.74
Bill	03/16/2020		INV 3075	Accounts Payable		-SPLIT-	-177.00
Bill Pmt -Check	03/16/2020	3698	INV 3075	105-Summit- Checki...	X	Accounts Paya...	-177.00
<b>AT&amp;T</b>							
Bill	02/19/2020		707 538-3475...	Accounts Payable		7320 Utilities	-261.91
Bill Pmt -Check	02/19/2020	3579	707 538-3475...	105-Summit- Checki...	X	Accounts Paya...	-261.91
Bill	03/12/2020		707 538-3475...	Accounts Payable		7320 Utilities	-257.78
Bill Pmt -Check	03/12/2020	3663	707 538-3475...	105-Summit- Checki...	X	Accounts Paya...	-257.78
<b>AT&amp;T/Calnet3</b>							
Bill	02/13/2020		BAN 9391053...	Accounts Payable		7320 Utilities	-28.67
Bill Pmt -Check	02/13/2020	3556	BAN 9391053...	105-Summit- Checki...	X	Accounts Paya...	-28.67
Bill	02/19/2020		BAN 9391035...	Accounts Payable		7320 Utilities	-41.11
Bill Pmt -Check	02/19/2020	3580	BAN 9391035...	105-Summit- Checki...	X	Accounts Paya...	-41.11
Bill	02/26/2020		BAN 9391056...	Accounts Payable		7320 Utilities	-79.41
Bill Pmt -Check	02/26/2020	3614	BAN 9391056...	105-Summit- Checki...	X	Accounts Paya...	-79.41
Bill	03/12/2020		BAN 9391053...	Accounts Payable		7320 Utilities	-28.67
Bill	03/12/2020		BAN 9391035...	Accounts Payable		7320 Utilities	-41.53
Bill Pmt -Check	03/12/2020	3664	BAN 9391053...	105-Summit- Checki...	X	Accounts Paya...	-28.67
Bill Pmt -Check	03/12/2020	3691	BAN 9391035...	105-Summit- Checki...	X	Accounts Paya...	-41.53
Bill	03/24/2020		BAN 9391056...	Accounts Payable		7320 Utilities	-79.31
Bill Pmt -Check	03/24/2020	3708	BAN 9391056...	105-Summit- Checki...		Accounts Paya...	-79.31
<b>Auto World</b>							
Bill	02/20/2020		INV PQ93630...	Accounts Payable		6462- Furniture	-4,480.00
Bill Pmt -Check	02/20/2020	3611	INV PQ93630...	105-Summit- Checki...	X	Accounts Paya...	-4,480.00
<b>B W S Dist Inc</b>							
Bill	03/24/2020		INV 253634	Accounts Payable		6261 Medical ...	-559.72
Bill	03/24/2020		INV 253517	Accounts Payable		6261 Medical ...	-1,057.30
Bill Pmt -Check	03/24/2020	3709	INV 253634	105-Summit- Checki...		Accounts Paya...	-559.72
Bill Pmt -Check	03/24/2020	3736	INV 253517	105-Summit- Checki...		Accounts Paya...	-1,057.30
<b>Bartley Pump PM LLC</b>							
Bill	03/24/2020		INV 59526	Accounts Payable		6502 Mountain...	-552.00
Bill Pmt -Check	03/24/2020	3710	INV 59526	105-Summit- Checki...		Accounts Paya...	-552.00
<b>Bauer Compressors</b>							
Bill	02/05/2020		INV 261486, ...	Accounts Payable		-SPLIT-	-3,220.57
Bill Pmt -Check	02/05/2020	3518	INV 261486, ...	105-Summit- Checki...	X	Accounts Paya...	-3,220.57
Bill	03/04/2020		258672, 2545...	Accounts Payable		-SPLIT-	-544.88
Bill Pmt -Check	03/04/2020	3634	258672, 2545...	105-Summit- Checki...	X	Accounts Paya...	-544.88
Bill	03/24/2020		INV 265095 &...	Accounts Payable		-SPLIT-	-31,258.12
Bill Pmt -Check	03/24/2020	3711	INV 265095 &...	105-Summit- Checki...		Accounts Paya...	-31,258.12
Bill	03/31/2020		INV 265632	Accounts Payable		6881 Safety E...	-472.24
Bill Pmt -Check	03/31/2020	3747	INV 265632	105-Summit- Checki...		Accounts Paya...	-472.24



**Sonoma County Fire District**  
**Transaction List by Vendor**  
**February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Bay Alarm</b>							
Bill	02/26/2020		Acct 1425428	Accounts Payable		6180 Maintena...	-185.73
Bill Pmt -Check	02/26/2020	3615	Acct 1425428	105-Summit- Checki...	X	Accounts Paya...	-185.73
Bill	03/24/2020		Acct 1536728	Accounts Payable		6180 Maintena...	-146.28
Bill	03/24/2020		Acct 486128	Accounts Payable		6180 Maintena...	-99.00
Bill Pmt -Check	03/24/2020	3712	Acct 1536728	105-Summit- Checki...		Accounts Paya...	-146.28
Bill Pmt -Check	03/24/2020	3737	Acct 486128	105-Summit- Checki...		Accounts Paya...	-99.00
<b>Bennett Valley Ace Hardware</b>							
Bill	02/05/2020		Acct 2334	Accounts Payable		6180 Maintena...	-7.32
Bill Pmt -Check	02/05/2020	3519	Acct 2334	105-Summit- Checki...	X	Accounts Paya...	-7.32
<b>Bill Lellis</b>							
Bill	02/19/2020		Trione Cir 13...	Accounts Payable		6500 Professio...	-120.00
Bill Pmt -Check	02/19/2020	3581	Trione Cir 13...	105-Summit- Checki...	X	Accounts Paya...	-120.00
<b>Blomberg &amp; Griffin</b>							
Bill	02/13/2020		INV 10461, 1...	Accounts Payable		6630 Audit/Acc...	-1,980.00
Bill Pmt -Check	02/13/2020	3557	INV 10461, 1...	105-Summit- Checki...	X	Accounts Paya...	-1,980.00
Bill	03/24/2020		INV 10498, 1...	Accounts Payable		-SPLIT-	-21,185.00
Bill Pmt -Check	03/24/2020	3713	INV 10498, 1...	105-Summit- Checki...	X	Accounts Paya...	-21,185.00
<b>CAL-PERS</b>							
Check	02/06/2020	EFT	BV unfunded	107-Summit- Payroll	X	5923 PERS Di...	-1,426.18
Check	02/06/2020	EFT	BV unfunded	107-Summit- Payroll	X	5923 PERS Di...	-154.73
Check	02/06/2020	EFT	RV unfunded	107-Summit- Payroll	X	5923 PERS Di...	-67.12
Check	02/06/2020	EFT	RV unfunded	107-Summit- Payroll	X	5923 PERS Di...	-184.46
Check	02/06/2020	EFT	RV unfunded	107-Summit- Payroll	X	5923 PERS Di...	-35,596.60
Check	02/06/2020	EFT	WF unfunded	107-Summit- Payroll	X	5923 PERS Di...	-8,984.68
Check	02/06/2020	EFT	WF unfunded	107-Summit- Payroll	X	5923 PERS Di...	-137.51
Check	02/06/2020	EFT	WF unfunded	107-Summit- Payroll	X	5923 PERS Di...	-856.27
Check	02/06/2020	EFT	WF unfunded	107-Summit- Payroll	X	5923 PERS Di...	-221.34
Check	02/27/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-2,372.26
Check	02/27/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-83,199.23
Check	02/27/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-34,998.75
Check	02/27/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-3,526.28
Check	03/05/2020	EFT	bv unfunded	107-Summit- Payroll	X	5923 PERS Di...	-1,426.18
Check	03/05/2020	EFT	bv unfunded	107-Summit- Payroll	X	5923 PERS Di...	-154.73
Check	03/05/2020	EFT	rv unfunded	107-Summit- Payroll	X	5923 PERS Di...	-67.12
Check	03/05/2020	EFT	rv unfunded	107-Summit- Payroll	X	5923 PERS Di...	-35,596.60
Check	03/05/2020	EFT	rv unfunded	107-Summit- Payroll	X	5923 PERS Di...	-184.46
Check	03/05/2020	EFT	wf unfunded	107-Summit- Payroll	X	5923 PERS Di...	-856.27
Check	03/05/2020	EFT	wf unfunded	107-Summit- Payroll	X	5923 PERS Di...	-8,984.68
Check	03/05/2020	EFT	wf unfunded	107-Summit- Payroll	X	5923 PERS Di...	-137.51
Check	03/05/2020	EFT	wf unfunded	107-Summit- Payroll	X	5923 PERS Di...	-221.34
Check	03/31/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-86,531.97
Check	03/31/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-2,372.36
Check	03/31/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-35,045.10
Check	03/31/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-3,498.55
<b>CAL Pers 457 Supplemental Income Plan</b>							
Check	02/11/2020	EFT		107-Summit- Payroll	X	5910 Perm Po...	-11,623.69
Check	03/05/2020	EFT		107-Summit- Payroll	X	5910 Perm Po...	-24,088.57
Check	03/31/2020	EFT		107-Summit- Payroll		5910 Perm Po...	-17,323.48
Check	03/31/2020	EFT		107-Summit- Payroll		5910 Perm Po...	-12,071.87
<b>California American Water</b>							
Bill	02/19/2020		Acct 1015-21...	Accounts Payable		7320 Utilities	-128.82
Bill Pmt -Check	02/19/2020	3582	Acct 1015-21...	105-Summit- Checki...	X	Accounts Paya...	-128.82
Bill	03/12/2020		Acct 1015-21...	Accounts Payable		7320 Utilities	-109.30
Bill Pmt -Check	03/12/2020	3665	Acct 1015-21...	105-Summit- Checki...	X	Accounts Paya...	-109.30
<b>Castino RestaurantEquip &amp; Sup</b>							
Bill	02/26/2020		INV 615044	Accounts Payable		6462- Furniture	-191.83
Bill Pmt -Check	02/26/2020	3616	INV 615044	105-Summit- Checki...	X	Accounts Paya...	-191.83



**Sonoma County Fire District  
Transaction List by Vendor  
February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Clark Pest Control</b>							
Bill	02/19/2020		INV 25430601	Accounts Payable		6180 Maintena...	-85.00
Bill	02/19/2020		INV 25408465	Accounts Payable		6180 Maintena...	-84.00
Bill	02/19/2020		INV 25420283	Accounts Payable		6180 Maintena...	-93.00
Bill Pmt -Check	02/19/2020	3583	INV 25430601	105-Summit- Checki...	X	Accounts Paya...	-85.00
Bill Pmt -Check	02/19/2020	3604	INV 25408465	105-Summit- Checki...	X	Accounts Paya...	-84.00
Bill Pmt -Check	02/19/2020	3608	INV 25420283	105-Summit- Checki...	X	Accounts Paya...	-93.00
Bill	02/26/2020		INV 25265865	Accounts Payable		6180 Maintena...	-85.00
Bill Pmt -Check	02/26/2020	3617	INV 25265865	105-Summit- Checki...	X	Accounts Paya...	-85.00
Bill	03/04/2020		INV 25459613	Accounts Payable		6180 Maintena...	-140.00
Bill Pmt -Check	03/04/2020	3635	INV 25459613	105-Summit- Checki...	X	Accounts Paya...	-140.00
Bill	03/12/2020		INV 25296019	Accounts Payable		6180 Maintena...	-140.00
Bill Pmt -Check	03/12/2020	3666	INV 25296019	105-Summit- Checki...	X	Accounts Paya...	-140.00
Bill	03/24/2020		INV 2544452...	Accounts Payable		6180 Maintena...	-200.00
Bill Pmt -Check	03/24/2020	3714	INV 2544452...	105-Summit- Checki...		Accounts Paya...	-200.00
<b>Cloverdale Saw</b>							
Bill	03/24/2020		INV 6548	Accounts Payable		6881 Safety E...	-13.00
Bill Pmt -Check	03/24/2020	3715	INV 6548	105-Summit- Checki...		Accounts Paya...	-13.00
<b>Comcast</b>							
Bill	02/26/2020		8155 30 021 ...	Accounts Payable		-SPLIT-	-150.76
Bill Pmt -Check	02/26/2020	3618	8155 30 021 ...	105-Summit- Checki...	X	Accounts Paya...	-150.76
Bill	03/24/2020		8155 30 021 ...	Accounts Payable		-SPLIT-	-150.76
Bill Pmt -Check	03/24/2020	3716	8155 30 021 ...	105-Summit- Checki...		Accounts Paya...	-150.76
<b>Comcast Business</b>							
Bill	02/05/2020		8155 30 023 ...	Accounts Payable		7320 Utilities	-240.87
Bill Pmt -Check	02/05/2020	3520	8155 30 023 ...	105-Summit- Checki...	X	Accounts Paya...	-240.87
Bill	02/13/2020		INV 95597671	Accounts Payable		7320 Utilities	-902.70
Bill Pmt -Check	02/13/2020	3558	INV 95597671	105-Summit- Checki...	X	Accounts Paya...	-902.70
Bill	02/19/2020		8155 30 036 ...	Accounts Payable		7320 Utilities	-160.02
Bill	02/19/2020		8155 30 033 ...	Accounts Payable		7320 Utilities	-161.99
Bill	02/19/2020		8155 30 033 ...	Accounts Payable		7320 Utilities	-168.02
Bill Pmt -Check	02/19/2020	3584	8155 30 036 ...	105-Summit- Checki...	X	Accounts Paya...	-160.02
Bill Pmt -Check	02/19/2020	3605	8155 30 033 ...	105-Summit- Checki...	X	Accounts Paya...	-161.99
Bill Pmt -Check	02/19/2020	3609	8155 30 033 ...	105-Summit- Checki...	X	Accounts Paya...	-168.02
Bill	02/26/2020		INV 96254188	Accounts Payable		7320 Utilities	-326.79
Bill Pmt -Check	02/26/2020	3619	INV 96254188	105-Summit- Checki...	X	Accounts Paya...	-326.79
Bill	03/04/2020		8155 30 033 ...	Accounts Payable		7320 Utilities	-171.99
Bill Pmt -Check	03/04/2020	3636	8155 30 033 ...	105-Summit- Checki...	X	Accounts Paya...	-171.99
Bill	03/12/2020		8155 30 023 ...	Accounts Payable		7320 Utilities	-244.87
Bill	03/12/2020		INV 97242459	Accounts Payable		7320 Utilities	-902.70
Bill	03/12/2020		8155 30 033 ...	Accounts Payable		7320 Utilities	-168.02
Bill Pmt -Check	03/12/2020	3667	8155 30 023 ...	105-Summit- Checki...	X	Accounts Paya...	-244.87
Bill Pmt -Check	03/12/2020	3692	INV 97242459	105-Summit- Checki...	X	Accounts Paya...	-902.70
Bill Pmt -Check	03/12/2020	3694	8155 30 033 ...	105-Summit- Checki...	X	Accounts Paya...	-168.02
Bill	03/24/2020		8155 30 036 ...	Accounts Payable		7320 Utilities	-160.02
Bill	03/24/2020		INV 97906114	Accounts Payable		7320 Utilities	-326.79
Bill Pmt -Check	03/24/2020	3717	8155 30 036 ...	105-Summit- Checki...		Accounts Paya...	-160.02
Bill Pmt -Check	03/24/2020	3738	INV 97906114	105-Summit- Checki...		Accounts Paya...	-326.79
<b>Cop Shop Installations Inc.</b>							
Bill	02/13/2020		INV 9686	Accounts Payable		8560 Equipment	-3,765.35
Bill Pmt -Check	02/13/2020	3559	INV 9686	105-Summit- Checki...	X	Accounts Paya...	-3,765.35
<b>CoreLogic</b>							
Bill	02/19/2020		INV 82006338	Accounts Payable		6457 Compute...	-137.50
Bill Pmt -Check	02/19/2020	3585	INV 82006338	105-Summit- Checki...	X	Accounts Paya...	-137.50
Bill	03/12/2020		INV 82010442	Accounts Payable		6457 Compute...	-137.50
Bill Pmt -Check	03/12/2020	3668	INV 82010442	105-Summit- Checki...	X	Accounts Paya...	-137.50
<b>County of Sonoma Human Resources</b>							
Bill	02/26/2020		RAB 634 Mar...	Accounts Payable		5930 Health In...	-738.31
Bill Pmt -Check	02/26/2020	3620	RAB 634 Mar...	105-Summit- Checki...	X	Accounts Paya...	-738.31
Bill	03/12/2020		RAB 636	Accounts Payable		5930 Health In...	-738.31
Bill Pmt -Check	03/12/2020	3669	RAB 636	105-Summit- Checki...	X	Accounts Paya...	-738.31
<b>CrewSense, LLC</b>							
Bill	02/05/2020		INV 15520	Accounts Payable		6457 Compute...	-99.99
Bill Pmt -Check	02/05/2020	3521	INV 15520	105-Summit- Checki...	X	Accounts Paya...	-99.99
Bill	03/04/2020		INV 15851	Accounts Payable		6457 Compute...	-99.99
Bill Pmt -Check	03/04/2020	3637	INV 15851	105-Summit- Checki...		Accounts Paya...	-99.99
Bill	03/12/2020		INV 16048	Accounts Payable		6457 Compute...	-535.67
Bill Pmt -Check	03/12/2020	3670	INV 16048	105-Summit- Checki...		Accounts Paya...	-535.67



**Sonoma County Fire District**  
**Transaction List by Vendor**  
 February through March 2020

Type	Date	Num	Memo	Account	Cir	Split	Amount
<b>Cross Connections</b>							
Bill	03/31/2020		2020-3-18 SC...	Accounts Payable		8560 Equipment	-6,584.31
Bill Pmt -Check	03/31/2020	3748	2020-3-18 SC...	105-Summit- Checki...		Accounts Paya...	-6,584.31
<b>Culligan of Sonoma County</b>							
Bill	02/26/2020		INV 3174	Accounts Payable		6180 Maintena...	-468.86
Bill Pmt -Check	02/26/2020	3621	INV 3174	105-Summit- Checki...	X	Accounts Paya...	-468.86
<b>D &amp; S Awards</b>							
Bill	03/16/2020		INV 64064	Accounts Payable		7150- Employe...	-103.11
Bill Pmt -Check	03/16/2020	3699	INV 64064	105-Summit- Checki...	X	Accounts Paya...	-103.11
<b>Dalmation Fire Equipment</b>							
Bill	02/19/2020		INV 404186	Accounts Payable		6881 Safety E...	-618.30
Bill Pmt -Check	02/19/2020	3586	INV 404186	105-Summit- Checki...	X	Accounts Paya...	-618.30
<b>Dana McKnight</b>							
Bill	02/12/2020		Reimburseme...	Accounts Payable		6060 Food	-37.96
Bill Pmt -Check	02/12/2020	3553	Reimburseme...	105-Summit- Checki...	X	Accounts Paya...	-37.96
Bill	02/19/2020		INV SCFD-20...	Accounts Payable		6500 Professio...	-4,050.00
Bill Pmt -Check	02/19/2020	3587	INV SCFD-20...	105-Summit- Checki...	X	Accounts Paya...	-4,050.00
<b>David Clark Company, Inc.</b>							
Bill	02/05/2020		VOID: INV RI...	Accounts Payable	X	6040 Communi...	0.00
Bill Pmt -Check	02/05/2020	3522	VOID: INV RI...	105-Summit- Checki...	X	Accounts Paya...	0.00
<b>Dept Forestry &amp; Fire Prot</b>							
Bill	02/26/2020		INV FADO1B...	Accounts Payable		7121 Training-...	-888.00
Bill Pmt -Check	02/26/2020	3622	INV FADO1B...	105-Summit- Checki...	X	Accounts Paya...	-888.00
<b>Dimensions 4 Engineering, INC</b>							
Bill	03/31/2020		INV 35441	Accounts Payable		8510 Buildings...	-554.20
Bill Pmt -Check	03/31/2020	3749	INV 35441	105-Summit- Checki...		Accounts Paya...	-554.20
<b>Emergency Services Consulting Internation</b>							
Bill	03/12/2020		INV 20-049	Accounts Payable		6500 Professio...	-4,400.00
Bill Pmt -Check	03/12/2020	3671	INV 20-049	105-Summit- Checki...	X	Accounts Paya...	-4,400.00
<b>ESO Solutions, Inc.</b>							
Bill	02/05/2020		Quote: Q02562	Accounts Payable		6457 Compute...	-6,070.50
Bill Pmt -Check	02/05/2020	3523	Quote: Q02562	105-Summit- Checki...	X	Accounts Paya...	-6,070.50
<b>FASIS</b>							
Bill	03/24/2020		FASIS-2020-...	Accounts Payable		5940 Work Co...	-38,456.00
Bill Pmt -Check	03/24/2020	3718	FASIS-2020-...	105-Summit- Checki...	X	Accounts Paya...	-38,456.00
Bill	03/31/2020		FASIS-2020-...	Accounts Payable		5940 Work Co...	-18,257.00
Bill	03/31/2020		FASIS-2020-...	Accounts Payable		5940 Work Co...	-24,727.00
Bill Pmt -Check	03/31/2020	3750	FASIS-2020-...	105-Summit- Checki...		Accounts Paya...	-18,257.00
Bill Pmt -Check	03/31/2020	3766	FASIS-2020-...	105-Summit- Checki...		Accounts Paya...	-24,727.00
<b>Fastenal</b>							
Bill	02/13/2020		inv casa845959	Accounts Payable		6140 Maintena...	-63.52
Bill Pmt -Check	02/13/2020	3560	inv casa845959	105-Summit- Checki...	X	Accounts Paya...	-63.52
Bill	03/12/2020		INV CASA84...	Accounts Payable		6140 Maintena...	-25.79
Bill Pmt -Check	03/12/2020	3672	INV CASA84...	105-Summit- Checki...	X	Accounts Paya...	-25.79
<b>FasTrak</b>							
Bill	02/13/2020		T7120510076...	Accounts Payable		7120 Training-i...	-31.00
Bill Pmt -Check	02/13/2020	3561	T7120510076...	105-Summit- Checki...	X	Accounts Paya...	-31.00
<b>FDAC EBA</b>							
Bill	03/24/2020		FDAC0320-RI...	Accounts Payable		-SPLIT-	-115,209.43
Bill	03/24/2020		FDAC0420-RI...	Accounts Payable		-SPLIT-	-115,209.43
Bill Pmt -Check	03/24/2020	3744	FDAC0320-RI...	105-Summit- Checki...		Accounts Paya...	-115,209.43
Bill Pmt -Check	03/24/2020	3745	FDAC0420-RI...	105-Summit- Checki...		Accounts Paya...	-115,209.43
<b>Fire Safety &amp; Supply Inc</b>							
Bill	02/05/2020		INV 21424 & ...	Accounts Payable		-SPLIT-	-65.42
Bill Pmt -Check	02/05/2020	3524	INV 21424 & ...	105-Summit- Checki...	X	Accounts Paya...	-65.42
Bill	02/13/2020		INV 21449	Accounts Payable		6140 Maintena...	-66.00
Bill Pmt -Check	02/13/2020	3562	INV 21449	105-Summit- Checki...	X	Accounts Paya...	-66.00
Bill	03/04/2020		INV 21804	Accounts Payable		6140 Maintena...	-92.49
Bill Pmt -Check	03/04/2020	3638	INV 21804	105-Summit- Checki...	X	Accounts Paya...	-92.49
Bill	03/16/2020		INV 21555	Accounts Payable		6140 Maintena...	-213.80
Bill Pmt -Check	03/16/2020	3700	INV 21555	105-Summit- Checki...	X	Accounts Paya...	-213.80
<b>Firestone Complete Auto</b>							
Bill	02/19/2020		VOID:	Accounts Payable	X	-SPLIT-	0.00
Bill Pmt -Check	02/19/2020	3588	VOID:	105-Summit- Checki...	X	Accounts Paya...	0.00



## Sonoma County Fire District Transaction List by Vendor February through March 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Fishman Supply Co.</b>							
Bill	03/12/2020		INV 1241130	Accounts Payable		6084 Janitorial ...	-186.18
Bill Pmt -Check	03/12/2020	3673	INV 1241130	105-Summit- Checki...	X	Accounts Paya...	-186.18
Bill	03/31/2020		INV 1244775 ...	Accounts Payable		-SPLIT-	-77.42
Bill Pmt -Check	03/31/2020	3751	INV 1244775 ...	105-Summit- Checki...		Accounts Paya...	-77.42
<b>Francis Enos Fire Pump Repair</b>							
Bill	02/05/2020		INV 560	Accounts Payable		-SPLIT-	-188.87
Bill Pmt -Check	02/05/2020	3525	INV 560	105-Summit- Checki...	X	Accounts Paya...	-188.87
<b>G&amp;C Auto Body, Inc.</b>							
Bill	02/05/2020		RO 2006	Accounts Payable		6140 Maintena...	-807.72
Bill Pmt -Check	02/05/2020	3526	RO 2006	105-Summit- Checki...	X	Accounts Paya...	-807.72
<b>Garage Door Depot</b>							
Bill	03/24/2020		INV 13686	Accounts Payable		6180 Maintena...	-1,675.00
Bill Pmt -Check	03/24/2020	3742	INV 13686	105-Summit- Checki...		Accounts Paya...	-1,675.00
<b>Garrett Hardware of Windsor</b>							
Bill	02/05/2020		Acct 18008	Accounts Payable		-SPLIT-	-1,184.82
Bill Pmt -Check	02/05/2020	3527	Acct 18008	105-Summit- Checki...	X	Accounts Paya...	-1,184.82
Bill	03/04/2020		Acct 18008	Accounts Payable		6180 Maintena...	-4.40
Bill Pmt -Check	03/04/2020	3639	Acct 18008	105-Summit- Checki...	X	Accounts Paya...	-4.40
<b>GCR Tires</b>							
Bill	02/13/2020		Acct 199504	Accounts Payable		6140 Maintena...	-1,928.53
Bill Pmt -Check	02/13/2020	3563	Acct 199504	105-Summit- Checki...	X	Accounts Paya...	-1,928.53
Bill	03/04/2020			Accounts Payable		-SPLIT-	-3,845.27
Bill Pmt -Check	03/04/2020	3640		105-Summit- Checki...	X	Accounts Paya...	-3,845.27
<b>Gear Wash, LLC</b>							
Bill	02/05/2020		INV 15830	Accounts Payable		6022 Safety Cl...	-823.93
Bill Pmt -Check	02/05/2020	3528	INV 15830	105-Summit- Checki...	X	Accounts Paya...	-823.93
<b>Golden Gate North</b>							
Bill	02/13/2020		INV 105236	Accounts Payable		6140 Maintena...	-19.43
Bill Pmt -Check	02/13/2020	3564	INV 105236	105-Summit- Checki...	X	Accounts Paya...	-19.43
Bill	02/19/2020		INV 105420	Accounts Payable		6140 Maintena...	-25.22
Bill Pmt -Check	02/19/2020	3589	INV 105420	105-Summit- Checki...	X	Accounts Paya...	-25.22
Bill	03/04/2020		INV 105538	Accounts Payable		6140 Maintena...	-123.94
Bill Pmt -Check	03/04/2020	3641	INV 105538	105-Summit- Checki...	X	Accounts Paya...	-123.94
<b>Golden State Emergency Vehicle Services</b>							
Bill	02/05/2020		INV WI001921	Accounts Payable		-SPLIT-	-7,882.49
Bill Pmt -Check	02/05/2020	3529	INV WI001921	105-Summit- Checki...	X	Accounts Paya...	-7,882.49
Bill	02/19/2020		INV CI021145	Accounts Payable		6140 Maintena...	-40.20
Bill Pmt -Check	02/19/2020	3590	INV CI021145	105-Summit- Checki...	X	Accounts Paya...	-40.20
Bill	02/26/2020		INV CI021205	Accounts Payable		6140 Maintena...	-60.34
Bill Pmt -Check	02/26/2020	3623	INV CI021205	105-Summit- Checki...	X	Accounts Paya...	-60.34
Bill	03/12/2020		INV CI021461...	Accounts Payable		-SPLIT-	-783.46
Bill Pmt -Check	03/12/2020	3674	INV CI021461...	105-Summit- Checki...	X	Accounts Paya...	-783.46
Bill	03/24/2020		INV CI021653...	Accounts Payable		-SPLIT-	-736.07
Bill Pmt -Check	03/24/2020	3719	INV CI021653...	105-Summit- Checki...		Accounts Paya...	-736.07
Bill	03/31/2020		INV CI021745	Accounts Payable		6140 Maintena...	-174.51
Bill Pmt -Check	03/31/2020	3752	INV CI021745	105-Summit- Checki...		Accounts Paya...	-174.51
<b>Gone for Good -UCPNB</b>							
Bill	02/19/2020		INV NCC SC...	Accounts Payable		-SPLIT-	-25.00
Bill Pmt -Check	02/19/2020	3591	INV NCC SC...	105-Summit- Checki...	X	Accounts Paya...	-25.00
Bill	03/12/2020		INV NCC SC...	Accounts Payable		-SPLIT-	-25.00
Bill Pmt -Check	03/12/2020	3675	INV NCC SC...	105-Summit- Checki...	X	Accounts Paya...	-25.00
<b>Henry Mechanical</b>							
Bill	03/24/2020		INV 48878	Accounts Payable		6180 Maintena...	-613.83
Bill Pmt -Check	03/24/2020	3720	INV 48878	105-Summit- Checki...		Accounts Paya...	-613.83
<b>IBS</b>							
Check	02/14/2020	EFT		107-Summit- Payroll	X	6633 Payroll E...	-732.61
Check	02/14/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-200,670.93
Check	02/14/2020	EFT	taxes	107-Summit- Payroll	X	5910 Perm Po...	-62,469.78
Check	02/28/2020	EFT		107-Summit- Payroll	X	6633 Payroll E...	-231.95
Check	02/28/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-213,496.15
Check	02/28/2020	EFT	taxes	107-Summit- Payroll	X	-SPLIT-	-64,396.52
Check	03/12/2020	EFT		107-Summit- Payroll	X	6633 Payroll E...	-717.20
Check	03/12/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-190,422.31
Check	03/12/2020	EFT	taxes	107-Summit- Payroll	X	-SPLIT-	-57,015.08
Check	03/27/2020	EFT		107-Summit- Payroll	X	6633 Payroll E...	-234.18
Check	03/27/2020	EFT		107-Summit- Payroll	X	-SPLIT-	-202,112.43
Check	03/27/2020	EFT	taxes.	107-Summit- Payroll	X	-SPLIT-	-57,809.46



**Sonoma County Fire District**  
**Transaction List by Vendor**  
**February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Interstate Batteries</b>							
Bill	03/24/2020		INV 1713703...	Accounts Payable		-SPLIT-	-1,462.04
Bill Pmt -Check	03/24/2020	3721	INV 1713703...	105-Summit- Checki...		Accounts Paya...	-1,462.04
<b>Joe Lunardi Electric, INC.</b>							
Bill	02/05/2020		INV 200117	Accounts Payable		6180 Maintena...	-264.01
Bill Pmt -Check	02/05/2020	3530	INV 200117	105-Summit- Checki...	X	Accounts Paya...	-264.01
<b>John Lantz</b>							
Bill	02/05/2020		INV 200160	Accounts Payable		-SPLIT-	-1,933.81
Bill Pmt -Check	02/05/2020	3531	INV 200160	105-Summit- Checki...	X	Accounts Paya...	-1,933.81
Bill	03/04/2020		INV 200164	Accounts Payable		6500 Professio...	-324.00
Bill	03/04/2020		INV 200166	Accounts Payable		6457 Compute...	-285.70
Bill Pmt -Check	03/04/2020	3642	INV 200164	105-Summit- Checki...	X	Accounts Paya...	-324.00
Bill Pmt -Check	03/04/2020	3657	INV 200166	105-Summit- Checki...	X	Accounts Paya...	-285.70
Bill	03/24/2020		INV 200168	Accounts Payable		6457 Compute...	-2,630.41
Bill Pmt -Check	03/24/2020	3743	INV 200168	105-Summit- Checki...	X	Accounts Paya...	-2,630.41
<b>Kaiser Foundation Health Plan</b>							
Bill	02/19/2020		320900249267	Accounts Payable		6654 Medical ...	-115.00
Bill Pmt -Check	02/19/2020	3592	320900249267	105-Summit- Checki...	X	Accounts Paya...	-115.00
<b>Kitchell</b>							
Bill	02/05/2020		INV 88257	Accounts Payable		8510 Buildings...	-3,000.00
Bill Pmt -Check	02/05/2020	3532	INV 88257	105-Summit- Checki...	X	Accounts Paya...	-3,000.00
Bill	02/13/2020		INV 89976 & ...	Accounts Payable		-SPLIT-	-12,000.00
Bill Pmt -Check	02/13/2020	3565	INV 89976 & ...	105-Summit- Checki...	X	Accounts Paya...	-12,000.00
Bill	03/16/2020		INV 90418	Accounts Payable		8510 Buildings...	-4,500.00
Bill Pmt -Check	03/16/2020	3701	INV 90418	105-Summit- Checki...	X	Accounts Paya...	-4,500.00
<b>Kusmaul Elec Co</b>							
Bill	02/13/2020		INV 162533 &...	Accounts Payable		-SPLIT-	-310.62
Bill Pmt -Check	02/13/2020	3566	INV 162533 &...	105-Summit- Checki...	X	Accounts Paya...	-310.62
Bill	02/19/2020		INV 163089	Accounts Payable		6140 Maintena...	-567.55
Bill Pmt -Check	02/19/2020	3593	INV 163089	105-Summit- Checki...	X	Accounts Paya...	-567.55
<b>Kyocera Document Solutions Northern CA</b>							
Bill	02/26/2020		INV 55E1555...	Accounts Payable		6400 Office Ex...	-104.57
Bill Pmt -Check	02/26/2020	3624	INV 55E1555...	105-Summit- Checki...	X	Accounts Paya...	-104.57
Bill	03/04/2020		VOID: INV 55...	Accounts Payable	X	6400 Office Ex...	0.00
Bill Pmt -Check	03/04/2020	3643	VOID: INV 55...	105-Summit- Checki...	X	Accounts Paya...	0.00
Bill	03/24/2020		INV 55E1561...	Accounts Payable		6400 Office Ex...	-47.14
Bill Pmt -Check	03/24/2020	3722	INV 55E1561...	105-Summit- Checki...		Accounts Paya...	-47.14
<b>L N Curtis &amp; Sons</b>							
Bill	02/19/2020			Accounts Payable		-SPLIT-	-614.34
Bill Pmt -Check	02/19/2020	3594		105-Summit- Checki...	X	Accounts Paya...	-614.34
Bill	02/26/2020		364007, 3633...	Accounts Payable		-SPLIT-	-1,002.07
Bill Pmt -Check	02/26/2020	3625	364007, 3633...	105-Summit- Checki...	X	Accounts Paya...	-1,002.07
Bill	03/24/2020		INV 368085	Accounts Payable		6881 Safety E...	-140.73
Bill Pmt -Check	03/24/2020	3723	INV 368085	105-Summit- Checki...		Accounts Paya...	-140.73
Bill	03/31/2020		INV 372761	Accounts Payable		6140 Maintena...	-494.37
Bill Pmt -Check	03/31/2020	3753	INV 372761	105-Summit- Checki...		Accounts Paya...	-494.37
<b>Law Offices of Peter Flanderka</b>							
Bill	03/12/2020		INV 006	Accounts Payable		6610 Legal Ser...	-288.00
Bill Pmt -Check	03/12/2020	3676	INV 006	105-Summit- Checki...	X	Accounts Paya...	-288.00
<b>LEHR</b>							
Bill	02/26/2020		INV SI41593 ...	Accounts Payable		-SPLIT-	-872.16
Bill Pmt -Check	02/26/2020	3626	INV SI41593 ...	105-Summit- Checki...	X	Accounts Paya...	-872.16
Bill	03/31/2020		INV SI43824 ...	Accounts Payable		-SPLIT-	-152.07
Bill Pmt -Check	03/31/2020	3754	INV SI43824 ...	105-Summit- Checki...		Accounts Paya...	-152.07
<b>Life Assist, Inc.</b>							
Bill	03/04/2020		INV 976971	Accounts Payable		6261 Medical ...	-216.50
Bill Pmt -Check	03/04/2020	3644	INV 976971	105-Summit- Checki...	X	Accounts Paya...	-216.50
Bill	03/31/2020		INV 976971	Accounts Payable		6261 Medical ...	-216.50
Bill Pmt -Check	03/31/2020	3755	INV 976971	105-Summit- Checki...		Accounts Paya...	-216.50
<b>Lubrivan Truck Svcs Inc</b>							
Bill	02/05/2020		INV 228134 &...	Accounts Payable		-SPLIT-	-4,240.75
Bill Pmt -Check	02/05/2020	3533	INV 228134 &...	105-Summit- Checki...	X	Accounts Paya...	-4,240.75
Bill	03/12/2020			Accounts Payable		-SPLIT-	-8,615.74
Bill Pmt -Check	03/12/2020	3677		105-Summit- Checki...	X	Accounts Paya...	-8,615.74
Bill	03/16/2020		INV 228175	Accounts Payable		-SPLIT-	-161.20
Bill Pmt -Check	03/16/2020	3702	INV 228175	105-Summit- Checki...	X	Accounts Paya...	-161.20



**Sonoma County Fire District  
Transaction List by Vendor  
February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>MailFinance</b>							
Bill	02/13/2020		INV N8144495	Accounts Payable		6410 Postage	-248.00
Bill Pmt -Check	02/13/2020	3567	INV N8144495	105-Summit- Checki...	X	Accounts Paya...	-248.00
<b>Matrix Consulting Group</b>							
Bill	02/13/2020		INV 19-91#1	Accounts Payable		6500 Professio...	-10,654.00
Bill Pmt -Check	02/13/2020	3568	INV 19-91#1	105-Summit- Checki...	X	Accounts Paya...	-10,654.00
<b>McKesson Medical</b>							
Bill	02/13/2020		INV 73243232	Accounts Payable		6261 Medical ...	-52.09
Bill Pmt -Check	02/13/2020	3569	INV 73243232	105-Summit- Checki...	X	Accounts Paya...	-52.09
Bill	02/19/2020		INV 76437876	Accounts Payable		6261 Medical ...	-42.87
Bill Pmt -Check	02/19/2020	3595	INV 76437876	105-Summit- Checki...	X	Accounts Paya...	-42.87
Bill	03/04/2020		INV 77775267	Accounts Payable		6261 Medical ...	-414.32
Bill Pmt -Check	03/04/2020	3645	INV 77775267	105-Summit- Checki...	X	Accounts Paya...	-414.32
Bill	03/24/2020			Accounts Payable		-SPLIT-	-800.98
Bill Pmt -Check	03/24/2020	3724		105-Summit- Checki...		Accounts Paya...	-800.98
Bill	03/31/2020		INV 91344305	Accounts Payable		6261 Medical ...	-85.73
Bill Pmt -Check	03/31/2020	3756	INV 91344305	105-Summit- Checki...		Accounts Paya...	-85.73
<b>Merrill Arnone &amp; Jones</b>							
Bill	02/19/2020		INV 120123	Accounts Payable		6610 Legal Ser...	-6,592.60
Bill Pmt -Check	02/19/2020	3596	INV 120123	105-Summit- Checki...	X	Accounts Paya...	-6,592.60
Bill	03/12/2020		INV 220062	Accounts Payable		6610 Legal Ser...	-6,930.00
Bill Pmt -Check	03/12/2020	3678	INV 220062	105-Summit- Checki...	X	Accounts Paya...	-6,930.00
<b>Mike Treinen</b>							
Bill	03/24/2020		STN 6	Accounts Payable		6502 Mountain...	-425.00
Bill Pmt -Check	03/24/2020	3725	STN 6	105-Summit- Checki...		Accounts Paya...	-425.00
<b>Miller Powder Coating</b>							
Bill	03/05/2020		INV 1034508	Accounts Payable		6015 Annexati...	-450.00
Bill Pmt -Check	03/05/2020	3660	INV 1034508	105-Summit- Checki...	X	Accounts Paya...	-450.00
<b>Municipal Emergency Services/MES</b>							
Bill	02/26/2020		INV 1414343	Accounts Payable		6022 Safety Cl...	-318.04
Bill Pmt -Check	02/26/2020	3627	INV 1414343	105-Summit- Checki...	X	Accounts Paya...	-318.04
Bill	03/24/2020		INV 1405158	Accounts Payable		-SPLIT-	-620.75
Bill Pmt -Check	03/24/2020	3726	INV 1405158	105-Summit- Checki...		Accounts Paya...	-620.75
Bill	03/31/2020		INV 1440055	Accounts Payable		6022 Safety Cl...	-318.04
Bill Pmt -Check	03/31/2020	3757	INV 1440055	105-Summit- Checki...		Accounts Paya...	-318.04
<b>North Bay Petroleum</b>							
Bill	02/05/2020		INV 1184079	Accounts Payable		7201 Gas/Oil	-582.53
Bill	02/05/2020		INV 2121785	Accounts Payable		7201 Gas/Oil	-2,215.38
Bill Pmt -Check	02/05/2020	3534	INV 1184079	105-Summit- Checki...	X	Accounts Paya...	-582.53
Bill Pmt -Check	02/05/2020	3547	INV 2121785	105-Summit- Checki...	X	Accounts Paya...	-2,215.38
Bill	02/19/2020		INV 2125530	Accounts Payable		7201 Gas/Oil	-1,741.76
Bill Pmt -Check	02/19/2020	3597	INV 2125530	105-Summit- Checki...	X	Accounts Paya...	-1,741.76
Bill	03/04/2020		INV 1188938	Accounts Payable		7201 Gas/Oil	-651.80
Bill	03/04/2020		INV 2128907	Accounts Payable		7201 Gas/Oil	-1,818.82
Bill Pmt -Check	03/04/2020	3646	INV 1188938	105-Summit- Checki...	X	Accounts Paya...	-651.80
Bill Pmt -Check	03/04/2020	3658	INV 2128907	105-Summit- Checki...	X	Accounts Paya...	-1,818.82
Bill	03/16/2020		INV 2132328 ...	Accounts Payable		-SPLIT-	-1,886.31
Bill Pmt -Check	03/16/2020	3703	INV 2132328 ...	105-Summit- Checki...	X	Accounts Paya...	-1,886.31
<b>Northcoast Waterworks Inc.</b>							
Bill	03/31/2020		INV 1218-019...	Accounts Payable		6180 Maintena...	-4,370.00
Bill Pmt -Check	03/31/2020	3769	INV 1218-019...	105-Summit- Checki...		Accounts Paya...	-4,370.00
<b>Northern CA Rescue Training</b>							
Bill	03/04/2020		INV 20200005	Accounts Payable		6881 Safety E...	-2,025.00
Bill Pmt -Check	03/04/2020	3647	INV 20200005	105-Summit- Checki...	X	Accounts Paya...	-2,025.00
<b>O'Reilly Automotive, Inc.</b>							
Bill	02/05/2020		Customer 136...	Accounts Payable		6881 Safety E...	-12.97
Bill Pmt -Check	02/05/2020	3535	Customer 136...	105-Summit- Checki...	X	Accounts Paya...	-12.97
Bill	03/12/2020		Cust 1366192	Accounts Payable		-SPLIT-	-113.10
Bill Pmt -Check	03/12/2020	3679	Cust 1366192	105-Summit- Checki...	X	Accounts Paya...	-113.10
<b>Occu-Med, Ltd.</b>							
Bill	03/16/2020		INV 0320801...	Accounts Payable		6654 Medical ...	-4,522.00
Bill Pmt -Check	03/16/2020	3704	INV 0320801...	105-Summit- Checki...	X	Accounts Paya...	-4,522.00
<b>Opperman &amp; Son Inc</b>							
Bill	02/05/2020		Acct 89114	Accounts Payable		-SPLIT-	-1,192.67
Bill Pmt -Check	02/05/2020	3536	Acct 89114	105-Summit- Checki...	X	Accounts Paya...	-1,192.67
Bill	03/04/2020		INV 0133572	Accounts Payable		6140 Maintena...	-164.13
Bill Pmt -Check	03/04/2020	3648	INV 0133572	105-Summit- Checki...	X	Accounts Paya...	-164.13



**Sonoma County Fire District**  
**Transaction List by Vendor**  
**February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Peterson</b>							
Bill	02/13/2020		INV 226224	Accounts Payable		-SPLIT-	-9,526.61
Bill Pmt -Check	02/13/2020	3570	INV 226224	105-Summit- Checki...	X	Accounts Paya...	-9,526.61
<b>Peterson Trucks</b>							
Bill	02/26/2020		INV 226452	Accounts Payable		-SPLIT-	-1,082.95
Bill Pmt -Check	02/26/2020	3628	INV 226452	105-Summit- Checki...	X	Accounts Paya...	-1,082.95
Bill	03/04/2020		INV 222500R	Accounts Payable		-SPLIT-	-2.74
Bill Pmt -Check	03/04/2020	3649	INV 222500R	105-Summit- Checki...	X	Accounts Paya...	-2.74
<b>PG&amp;E</b>							
General Journal	02/04/2020	192R	Reverse of G...	105-Summit- Checki...	X	7320 Utilities	178.88
General Journal	02/04/2020	193R	Reverse of G...	105-Summit- Checki...	X	7320 Utilities	9.53
General Journal	02/04/2020	194R	Reverse of G...	105-Summit- Checki...	X	7320 Utilities	509.21
Bill	02/05/2020		5664266083-3	Accounts Payable		7320 Utilities	-760.14
Bill	02/05/2020		5692567464-9	Accounts Payable		7320 Utilities	-1,270.56
Bill	02/05/2020		9361684644-5	Accounts Payable		7320 Utilities	-712.15
Bill Pmt -Check	02/05/2020	3537	5664266083-3	105-Summit- Checki...	X	Accounts Paya...	-760.14
Bill Pmt -Check	02/05/2020	3548	5692567464-9	105-Summit- Checki...	X	Accounts Paya...	-1,270.56
Bill Pmt -Check	02/05/2020	3550	9361684644-5	105-Summit- Checki...	X	Accounts Paya...	-712.15
Bill	02/14/2020		VOID: 41498...	Accounts Payable	X	7320 Utilities	0.00
Check	02/14/2020	EFT	4149827563-...	105-Summit- Checki...	X	7320 Utilities	-1,269.79
Bill	02/19/2020		8650900800-8	Accounts Payable		7320 Utilities	-2,472.64
Bill	02/19/2020		3764581018-7	Accounts Payable		7320 Utilities	-297.31
Bill Pmt -Check	02/19/2020	3598	VOID: 41498...	105-Summit- Checki...	X	Accounts Paya...	0.00
Bill Pmt -Check	02/19/2020	3606	8650900800-8	105-Summit- Checki...	X	Accounts Paya...	-2,472.64
Bill Pmt -Check	02/19/2020	3610	3764581018-7	105-Summit- Checki...	X	Accounts Paya...	-297.31
Bill	02/26/2020		5477018041-9	Accounts Payable		7320 Utilities	-79.16
Bill	02/26/2020		4808484391-0	Accounts Payable		7320 Utilities	-364.66
Bill Pmt -Check	02/26/2020	3629		105-Summit- Checki...	X	Accounts Paya...	-443.82
Bill	03/04/2020		8692567464-9	Accounts Payable		7320 Utilities	-477.28
Bill	03/04/2020		9361684644-5	Accounts Payable		7320 Utilities	-619.07
Bill Pmt -Check	03/04/2020	3650	8692567464-9	105-Summit- Checki...	X	Accounts Paya...	-477.28
Bill Pmt -Check	03/04/2020	3659	9361684644-5	105-Summit- Checki...	X	Accounts Paya...	-619.07
Bill	03/12/2020		5664266083-3	Accounts Payable		7320 Utilities	-732.14
Bill Pmt -Check	03/12/2020	3680	5664266083-3	105-Summit- Checki...	X	Accounts Paya...	-732.14
Check	03/17/2020	EFT		105-Summit- Checki...	X	7320 Utilities	-700.81
Bill	03/24/2020		8650900800-8	Accounts Payable		7320 Utilities	-2,520.35
Bill	03/24/2020		3764581018-7	Accounts Payable		7320 Utilities	-253.80
Bill	03/24/2020		4808484391-0	Accounts Payable		7320 Utilities	-295.53
Bill Pmt -Check	03/24/2020	3727	8650900800-8	105-Summit- Checki...	X	Accounts Paya...	-2,520.35
Bill Pmt -Check	03/24/2020	3739	3764581018-7	105-Summit- Checki...	X	Accounts Paya...	-253.80
Bill Pmt -Check	03/24/2020	3741	4808484391-0	105-Summit- Checki...	X	Accounts Paya...	-295.53
Bill	03/31/2020		9361684644-5	Accounts Payable		7320 Utilities	-502.82
Bill	03/31/2020		8692567464-9	Accounts Payable		7320 Utilities	-523.86
Bill	03/31/2020		5477018041-9	Accounts Payable		7320 Utilities	-73.17
Bill Pmt -Check	03/31/2020	3758	9361684644-5	105-Summit- Checki...	X	Accounts Paya...	-502.82
Bill Pmt -Check	03/31/2020	3767	8692567464-9	105-Summit- Checki...	X	Accounts Paya...	-523.86
Bill Pmt -Check	03/31/2020	3768	5477018041-9	105-Summit- Checki...	X	Accounts Paya...	-73.17
<b>Portola Systems</b>							
Bill	02/05/2020		INV 40771	Accounts Payable		6457 Compute...	-787.50
Bill Pmt -Check	02/05/2020	3538	INV 40771	105-Summit- Checki...	X	Accounts Paya...	-787.50
Bill	02/13/2020		INV 40820	Accounts Payable		6457 Compute...	-7,498.75
Bill Pmt -Check	02/13/2020	3571	INV 40820	105-Summit- Checki...	X	Accounts Paya...	-7,498.75
Bill	03/04/2020		INV 18300	Accounts Payable		6457 Compute...	-787.50
Bill Pmt -Check	03/04/2020	3651	INV 18300	105-Summit- Checki...	X	Accounts Paya...	-787.50
Bill	03/12/2020		INV I16261	Accounts Payable		6180 Maintena...	-9,471.46
Bill Pmt -Check	03/12/2020	3681	INV I16261	105-Summit- Checki...	X	Accounts Paya...	-9,471.46
Bill	03/31/2020		INV I16337	Accounts Payable		6457 Compute...	-4,910.00
Bill Pmt -Check	03/31/2020	3759	INV I16337	105-Summit- Checki...	X	Accounts Paya...	-4,910.00
<b>Praxair Distribution, Inc.</b>							
Bill	02/19/2020		INV 94718678	Accounts Payable		6261 Medical ...	-269.80
Bill Pmt -Check	02/19/2020	3599	INV 94718678	105-Summit- Checki...	X	Accounts Paya...	-269.80
<b>Quality Septic</b>							
Bill	03/12/2020		STN 6	Accounts Payable		6502 Mountain...	-575.00
Bill Pmt -Check	03/12/2020	3697	STN 6	105-Summit- Checki...	X	Accounts Paya...	-575.00



**Sonoma County Fire District**  
**Transaction List by Vendor**  
**February through March 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>R &amp; S Erection of Santa Rosa, Inc.</b>							
Bill	02/26/2020		INV 81940	Accounts Payable		6180 Maintena...	-330.00
Bill Pmt -Check	02/26/2020	3630	INV 81940	105-Summit- Checki...	X	Accounts Paya...	-330.00
Bill	03/12/2020		INV 81997	Accounts Payable		6180 Maintena...	-460.00
Bill Pmt -Check	03/12/2020	3682	INV 81997	105-Summit- Checki...	X	Accounts Paya...	-460.00
Bill	03/16/2020		INV 82018	Accounts Payable		6180 Maintena...	-385.00
Bill Pmt -Check	03/16/2020	3705	INV 82018	105-Summit- Checki...	X	Accounts Paya...	-385.00
<b>Randy Hanson Auto Body</b>							
Bill	03/12/2020		INV 10352 & ...	Accounts Payable		-SPLIT-	-16,712.22
Bill Pmt -Check	03/12/2020	3683	INV 10352 & ...	105-Summit- Checki...	X	Accounts Paya...	-16,712.22
<b>Recology Sonoma Marin</b>							
Bill	02/13/2020		Acct 1810227...	Accounts Payable		7320 Utilities	-436.99
Bill Pmt -Check	02/13/2020	3572	Acct 1810227...	105-Summit- Checki...	X	Accounts Paya...	-436.99
Bill	02/19/2020		Acct 1811456...	Accounts Payable		7320 Utilities	-324.29
Bill	02/19/2020		Acct 1811737...	Accounts Payable		7320 Utilities	-56.91
Bill Pmt -Check	02/19/2020	3600	Acct 1811456...	105-Summit- Checki...	X	Accounts Paya...	-324.29
Bill Pmt -Check	02/19/2020	3607	Acct 1811737...	105-Summit- Checki...	X	Accounts Paya...	-56.91
Bill	03/12/2020		Acct 1811737...	Accounts Payable		7320 Utilities	-56.91
Bill	03/12/2020		Acct 1810227...	Accounts Payable		7320 Utilities	-436.99
Bill	03/12/2020		Acct 1811456...	Accounts Payable		7320 Utilities	-324.29
Bill Pmt -Check	03/12/2020	3684	Acct 1811737...	105-Summit- Checki...	X	Accounts Paya...	-56.91
Bill Pmt -Check	03/12/2020	3693	Acct 1810227...	105-Summit- Checki...	X	Accounts Paya...	-436.99
Bill Pmt -Check	03/12/2020	3695	Acct 1811456...	105-Summit- Checki...	X	Accounts Paya...	-324.29
<b>Reliable Hardware &amp; Steel</b>							
Bill	02/04/2020		INV 76394	Accounts Payable		6015 Annexati...	-811.85
Bill Pmt -Check	02/04/2020	3517	INV 76394	105-Summit- Checki...	X	Accounts Paya...	-811.85
Bill	02/19/2020		INV 690684	Accounts Payable		6015 Annexati...	-400.64
Bill Pmt -Check	02/19/2020	3601	INV 690684	105-Summit- Checki...	X	Accounts Paya...	-400.64
<b>Ryan's Automotive</b>							
Bill	03/04/2020		1018703, 101...	Accounts Payable		-SPLIT-	-2,649.73
Bill Pmt -Check	03/04/2020	3652	1018703, 101...	105-Summit- Checki...	X	Accounts Paya...	-2,649.73
<b>Salsbury Industries</b>							
Bill	02/13/2020		INV 6084718 ...	Accounts Payable		-SPLIT-	-4,429.32
Bill Pmt -Check	02/13/2020	3573	INV 6084718 ...	105-Summit- Checki...	X	Accounts Paya...	-4,429.32
Bill	03/24/2020		VOID: INV 60...	Accounts Payable	X	-SPLIT-	0.00
Bill Pmt -Check	03/24/2020	3728	VOID: INV 60...	105-Summit- Checki...	X	Accounts Paya...	0.00
<b>Santa Rosa Shoes</b>							
Bill	02/05/2020		INV 23420	Accounts Payable		6022 Safety Cl...	-338.17
Bill Pmt -Check	02/05/2020	3539	INV 23420	105-Summit- Checki...	X	Accounts Paya...	-338.17
Bill	03/12/2020		INV 23471 & ...	Accounts Payable		-SPLIT-	-480.69
Bill Pmt -Check	03/12/2020	3685	INV 23471 & ...	105-Summit- Checki...	X	Accounts Paya...	-480.69
<b>Santa Rosa Uniform &amp; Equipment Inc</b>							
Bill	02/05/2020		1413092, 141...	Accounts Payable		-SPLIT-	-197.21
Bill Pmt -Check	02/05/2020	3540	1413092, 141...	105-Summit- Checki...	X	Accounts Paya...	-197.21
<b>Santa Rosa, City of</b>							
Bill	02/05/2020		Acct 032652	Accounts Payable		7320 Utilities	-360.66
Bill Pmt -Check	02/05/2020	3541	Acct 032652	105-Summit- Checki...	X	Accounts Paya...	-360.66
Bill	02/26/2020		Acct 006406	Accounts Payable		7320 Utilities	-58.77
Bill Pmt -Check	02/26/2020	3631	Acct 006406	105-Summit- Checki...	X	Accounts Paya...	-58.77
Bill	03/04/2020		Acct 032652	Accounts Payable		7320 Utilities	-155.06
Bill Pmt -Check	03/04/2020	3653	Acct 032652	105-Summit- Checki...	X	Accounts Paya...	-155.06
Bill	03/24/2020		Acct 006406	Accounts Payable		7320 Utilities	-58.77
Bill Pmt -Check	03/24/2020	3729	Acct 006406	105-Summit- Checki...	X	Accounts Paya...	-58.77
Bill	03/31/2020		Acct 032652	Accounts Payable		7320 Utilities	-113.94
Bill Pmt -Check	03/31/2020	3760	Acct 032652	105-Summit- Checki...	X	Accounts Paya...	-113.94
<b>Scott's PPE Recon, Inc.</b>							
Bill	03/12/2020		INV 35814	Accounts Payable		6022 Safety Cl...	-2,397.50
Bill Pmt -Check	03/12/2020	3686	INV 35814	105-Summit- Checki...	X	Accounts Paya...	-2,397.50
<b>Servpro of North Santa Rosa/Healdsburg</b>							
Bill	02/05/2020		INV 5197833	Accounts Payable		7250 Reimburs...	-6,415.47
Bill	02/05/2020		INV 5197823	Accounts Payable		7250 Reimburs...	-9,134.55
Bill	02/05/2020		INV 5197824	Accounts Payable		7250 Reimburs...	-9,882.89
Bill	02/05/2020		INV 5197825	Accounts Payable		7250 Reimburs...	-25,645.46
Bill Pmt -Check	02/05/2020	3542	INV 5197833	105-Summit- Checki...	X	Accounts Paya...	-6,415.47
Bill Pmt -Check	02/05/2020	3549	INV 5197823	105-Summit- Checki...	X	Accounts Paya...	-9,134.55
Bill Pmt -Check	02/05/2020	3551	INV 5197824	105-Summit- Checki...	X	Accounts Paya...	-9,882.89
Bill Pmt -Check	02/05/2020	3552	INV 5197825	105-Summit- Checki...	X	Accounts Paya...	-25,645.46



## Sonoma County Fire District Transaction List by Vendor February through March 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Shannon Wager</b>							
Bill	02/26/2020		Nov 2019-Jan...	Accounts Payable		6500 Professio...	-50.00
Bill Pmt -Check	02/26/2020	3632	Nov 2019-Jan...	105-Summit- Checki...	X	Accounts Paya...	-50.00
Bill	03/12/2020		February 2020	Accounts Payable		6500 Professio...	-175.00
Bill Pmt -Check	03/12/2020	3687	February 2020	105-Summit- Checki...		Accounts Paya...	-175.00
<b>Sign Dynamics</b>							
Bill	02/05/2020		INV 6414	Accounts Payable		8560 Equipment	-304.69
Bill Pmt -Check	02/05/2020	3543	INV 6414	105-Summit- Checki...	X	Accounts Paya...	-304.69
Bill	02/13/2020		INV 6431	Accounts Payable		6140 Maintena...	-125.25
Bill Pmt -Check	02/13/2020	3574	INV 6431	105-Summit- Checki...	X	Accounts Paya...	-125.25
Bill	03/16/2020		INV 6506	Accounts Payable		6140 Maintena...	-965.58
Bill Pmt -Check	03/16/2020	3706	INV 6506	105-Summit- Checki...	X	Accounts Paya...	-965.58
<b>Softchoice Corp.</b>							
Bill	03/31/2020		INV 5352737	Accounts Payable		6457 Compute...	-18,364.54
Bill Pmt -Check	03/31/2020	3761	INV 5352737	105-Summit- Checki...		Accounts Paya...	-18,364.54
<b>Sonoma County Fire Chiefs Association</b>							
Bill	02/13/2020		2020 Member...	Accounts Payable		6280 Members...	-400.00
Bill Pmt -Check	02/13/2020	3575	2020 Member...	105-Summit- Checki...	X	Accounts Paya...	-400.00
<b>Sonoma County Professional FF L1401</b>							
Bill	02/13/2020		January 2020 ...	Accounts Payable		5910 Perm Po...	-5,620.00
Bill Pmt -Check	02/13/2020	3576	January 2020 ...	105-Summit- Checki...	X	Accounts Paya...	-5,620.00
Bill	03/12/2020		February 2020	Accounts Payable		5910 Perm Po...	-5,600.00
Bill Pmt -Check	03/12/2020	3688	February 2020	105-Summit- Checki...		Accounts Paya...	-5,600.00
<b>Standard Insurance Company</b>							
Bill	02/26/2020		Policy 00 648...	Accounts Payable		-SPLIT-	-1,567.50
Bill Pmt -Check	02/26/2020	3633	Policy 00 648...	105-Summit- Checki...	X	Accounts Paya...	-1,567.50
Bill	03/24/2020		Policy 00 648...	Accounts Payable		-SPLIT-	-1,567.50
Bill Pmt -Check	03/24/2020	3730	Policy 00 648...	105-Summit- Checki...		Accounts Paya...	-1,567.50
<b>Stryker Sales Corporation</b>							
Bill	02/05/2020		INV 2876296...	Accounts Payable		-SPLIT-	-1,381.25
Bill Pmt -Check	02/05/2020	3544	INV 2876296...	105-Summit- Checki...	X	Accounts Paya...	-1,381.25
Bill	03/24/2020		INV 2967090M	Accounts Payable		6261 Medical ...	-283.52
Bill	03/24/2020		INV 2954272	Accounts Payable		-SPLIT-	-802.32
Bill Pmt -Check	03/24/2020	3731	INV 2967090M	105-Summit- Checki...		Accounts Paya...	-283.52
Bill Pmt -Check	03/24/2020	3740	INV 2954272	105-Summit- Checki...		Accounts Paya...	-802.32
<b>Summit Bank</b>							
Deposit	02/28/2020	EFT	Deposit	109-Summit- ICS	X	1701 Misc. Inte...	1,648.01
Deposit	03/30/2020	Transfer	Deposit	105-Summit- Checki...	X	Ask My Accou...	100,000.00
Deposit	03/31/2020	EFT	Deposit	109-Summit- ICS	X	1701 Misc. Inte...	1,622.55
<b>Terminix</b>							
Bill	02/19/2020		Cust # 10850...	Accounts Payable		6180 Maintena...	-85.00
Bill Pmt -Check	02/19/2020	3602	Cust # 10850...	105-Summit- Checki...	X	Accounts Paya...	-85.00
<b>The Central Office</b>							
Bill	02/13/2020		INV 31077	Accounts Payable		6500 Professio...	-57.00
Bill Pmt -Check	02/13/2020	3577	INV 31077	105-Summit- Checki...	X	Accounts Paya...	-57.00
<b>The Studio</b>							
Bill	03/31/2020			Accounts Payable		6261 Medical ...	-8,100.00
Bill Pmt -Check	03/31/2020	3762		105-Summit- Checki...		Accounts Paya...	-8,100.00
<b>Town of Windsor</b>							
Bill	03/16/2020		Customer 384...	Accounts Payable		7320 Utilities	-801.42
Bill Pmt -Check	03/16/2020	3707	Customer 384...	105-Summit- Checki...	X	Accounts Paya...	-801.42
<b>Town of Windsor Water District</b>							
Bill	03/24/2020		00026479+001	Accounts Payable		7320 Utilities	-767.73
Bill Pmt -Check	03/24/2020	3732	00026479+001	105-Summit- Checki...		Accounts Paya...	-767.73
<b>US-Bank Office Equipment</b>							
Bill	02/05/2020		INV 405170754	Accounts Payable		6820 Rent/Lea...	-439.30
Bill Pmt -Check	02/05/2020	3545	INV 405170754	105-Summit- Checki...	X	Accounts Paya...	-439.30
Bill	03/04/2020		INV 407594787	Accounts Payable		6820 Rent/Lea...	-439.40
Bill Pmt -Check	03/04/2020	3654	INV 407594787	105-Summit- Checki...	X	Accounts Paya...	-439.40
Bill	03/31/2020		INV 410008189	Accounts Payable		6820 Rent/Lea...	-439.20
Bill Pmt -Check	03/31/2020	3763	INV 410008189	105-Summit- Checki...		Accounts Paya...	-439.20
<b>US Bank-National Assoc</b>							
Bill	03/04/2020		xxxx-xxxx-xxx...	Accounts Payable		-SPLIT-	-12,288.90
Bill Pmt -Check	03/04/2020	3655	xxxx-xxxx-xxx...	105-Summit- Checki...	X	Accounts Paya...	-12,288.90
Bill	03/31/2020		xxxx-xxxx-xxx...	Accounts Payable		6500 Professio...	-13,780.83
Bill Pmt -Check	03/31/2020	3764	xxxx-xxxx-xxx...	105-Summit- Checki...		Accounts Paya...	-13,780.83

**Sonoma County Fire District**  
**Transaction List by Vendor**  
 February through March 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Verizon Wireless</b>							
Bill	02/19/2020		INV 9848073...	Accounts Payable		7320 Utilities	-2,136.44
Bill Pmt -Check	02/19/2020	3603	INV 9848073...	105-Summit- Checki...	X	Accounts Paya...	-2,136.44
Bill	03/24/2020		INV 9850160...	Accounts Payable		7320 Utilities	-1,400.66
Bill Pmt -Check	03/24/2020	3733	INV 9850160...	105-Summit- Checki...		Accounts Paya...	-1,400.66
<b>Waxie Sanitary Supply</b>							
Bill	03/04/2020		78877722, 78...	Accounts Payable		-SPLIT-	-537.46
Bill Pmt -Check	03/04/2020	3656	78877722, 78...	105-Summit- Checki...	X	Accounts Paya...	-537.46
Bill	03/12/2020		INV 78958223	Accounts Payable		6084 Janitorial ...	-92.06
Bill Pmt -Check	03/12/2020	3689	INV 78958223	105-Summit- Checki...	X	Accounts Paya...	-92.06
Bill	03/24/2020			Accounts Payable		-SPLIT-	-572.87
Bill Pmt -Check	03/24/2020	3734		105-Summit- Checki...		Accounts Paya...	-572.87
Bill	03/31/2020		INV 79012225	Accounts Payable		6084 Janitorial ...	-174.35
Bill Pmt -Check	03/31/2020	3765	INV 79012225	105-Summit- Checki...		Accounts Paya...	-174.35
<b>Western Extrication Specialists, Inc.</b>							
Bill	03/12/2020		INV 1062	Accounts Payable		6154 Maintena...	-2,108.37
Bill Pmt -Check	03/12/2020	3690	INV 1062	105-Summit- Checki...	X	Accounts Paya...	-2,108.37
Bill	03/24/2020		INV 1078	Accounts Payable		6881 Safety E...	-134.74
Bill Pmt -Check	03/24/2020	3735	INV 1078	105-Summit- Checki...		Accounts Paya...	-134.74
<b>Williams USA, LLC</b>							
Bill	02/05/2020		INV 8304	Accounts Payable		6040 Communi...	-636.00
Bill Pmt -Check	02/05/2020	3546	INV 8304	105-Summit- Checki...	X	Accounts Paya...	-636.00



# BATTALION CHIEF



# COMPENSATION & BENEFITS

**Effective Date: February 1, 2019**

## TABLE OF CONTENTS

<b>Topic</b>	<b>Page</b>
<b>Introduction</b>	<b>3</b>
<b>Effective Date</b>	<b>3</b>
<b>Work Periods, Employment Status, Salaries</b>	<b>3</b>
Salaries	<b>3</b>
Overtime	<b>3</b>
Overtime Procedures	<b>4</b>
Mandated Overtime	<b>4</b>
Shift Trades	<b>4</b>
Emergency Call Back	<b>4</b>
Non-Emergency Call Back	<b>4</b>
Out of Classification Pay	<b>5</b>
Jury Duty	<b>5</b>
Differed Compensation	<b>5</b>
<b>Retirement</b>	<b>5</b>
<b>Paid Time Off</b>	<b>8</b>
Sick Leave	<b>8</b>
Bereavement Leave	<b>8</b>
Vacation	<b>9</b>
Holidays	<b>9</b>
Alternative Leave	<b>9</b>
<b>Benefits</b>	<b>10</b>
Medical	<b>10</b>
Dental	<b>10</b>
Vision	<b>10</b>
Life Insurance	<b>10</b>
Disability Insurance	<b>10</b>
CSFA Dues	<b>10</b>
<b>Management Rights</b>	<b>11</b>
<b>Other Provisions</b>	<b>11</b>
Uniforms	<b>11</b>
Continuing Education / Tuitions	<b>11</b>
District Owned Vehicles	<b>11</b>
<b>Appendix A</b>	<b>12</b>



**INTRODUCTION**

This document reflects the salary, benefits, and working conditions for the full-time Battalion Chiefs.

- Battalion Chief Shift (3)
- Battalions Chief Training and Safety (1)
- Battalion Chief/Fire Marshal (1)
- Battalion Chief/EMS (1)

**EFFECTIVE DATE**

The effective February 1, 2019

**WORK PERIODS, EMPLOYMENT STATUS, SALARIES**

**Work Period and Employment Status**

Position	Typical Work Week	Status
Battalion Chief/Shift	48/96 A B and C Shift	FSLA Non-Exempt
Battalion Chief/Training and Safety	40 / Week	FSLA Salary Exempt
Battalion Chief/Fire Marshal	40 / Week	FSLA Salary Exempt
Battalion Chief/EMS	40 / Week	FSLA Salary Exempt

Shift Battalion Chiefs work a shift, 0800 to 0800.

BC/Training and Safety, BC/Fire Marshal and BC/EMS typically work 4-day/10-hour work schedule.

When assigned to cover the BC shift, those covered by this agreement will spend the night at one of the districts fire stations if their private residence is outside of the district limits.

**Salaries**

Salaries are set forth in the salary scheduled attached to this document as Appendix A.

**Overtime**

Shift Battalion Chiefs will receive time and one-half for all overtime worked. This includes overtime for meetings and classes required by the District. Overtime is based on the individual Battalion Chiefs base hourly rate according to FLSA.

BC/Training and Safety, BC/Fire Marshal and BC/EMS who are qualified to work Shift Battalion Chief positions shall receive time and one-half in excess of their normally scheduled 40-hour work week or in response to a reported emergency incident.

Overtime will only be approved for work that is not currently compensated by any other compensatory tool.

## **Overtime Procedures**

1. Overtime shall be allocated and paid in accordance with existing policy.
2. Shift overtime for Chief Officers working a shift assignment shall conform to existing overtime policies and procedures and does not require approval from the Deputy Fire Chief or Fire Chief.
3. Overtime requests for all Chief Officers, other than scheduled shift overtime, shall require pre-approval from the Deputy Fire Chief or the Fire Chief via email.
4. The request shall state the work product requiring the overtime, and the hours of overtime requested. A Battalion Chief shall always consider whether it is necessary to work outside his/her normal work schedule or while off-duty to complete his/her work prior to requesting approval for overtime.
5. Request clarification from the Deputy Fire Chief or the Fire Chief, if a Chief Officer is unsure of his/her priorities, urgency of the work product, or the justification to work overtime, prior to making the request.
6. Overtime may be worked without approval if there is an urgent, unplanned, and high priority assignment or event. However, this is an exception to the normal process and an email must be sent to the Deputy Fire Chief or the Fire Chief via email within 24 hours of the occurrence to receive retroactive approval.

### **Mandated Overtime**

Shift Battalion Chiefs fill A, B and C shifts. In the event an open shift is not voluntarily filled using the above procedure, the Fire Chief may mandate an employee to fill the shift using Shift Battalion Chiefs. BC/Training and Safety, BC/Fire Marshal and BC/EMS cannot be mandated to shift battalion coverage.

### **Shift Trades / Partial Coverage**

Battalion Chiefs may request shift exchanges with other Battalion Chiefs. Shift trades shall not impact the district fiscally or daily operations.

### **Emergency Call Back**

All qualified Battalion Chiefs shall be paid overtime for any hours worked beyond their normal hours, portal to portal, in accordance with the current OES rate letter.

### **Non-Emergency Call Back**

Shift Battalion Chiefs who are summoned back to work while off duty for meetings, training, workshops, or at the request of the Fire Chief and/or his/her designee, shall receive overtime. BC/Training and Safety, BC/Fire Marshal and BC/EMS who are summoned back to work while off duty for meetings, training, workshops, or at the request of the fire chief and/or his/her designee, shall receive overtime.



**Out of Classification Pay**

Battalion Chiefs assigned by the Fire Chief in an acting compacity will receive OOCF for each hour serving in the acting positions. OOCF includes Acting Deputy Chief; 5% and Acting Fire Chief; 10%. Appointments to ADC and AFC shall be at the discretion of the Fire Chief.

**On-Call Pay**

Battalion Chiefs assigned to an on-call position (Duty Chief, Investigator, etc) on their routine day off, shall receive a daily stipend of \$150. Any hours worked if deployed, shall be compensated at their OT rate for the hours worked. Refer to Duty Chief policy for specifics.

**Jury Duty**

In the event of a jury summons, no deduction will be made from the salary of any employee while serving on jury duty according to Lexipol Policy 802.7.

**Differed Compensation**

The District will contribute up to \$150 per pay period, dollar for dollar to match towards the Battalion Chief's contribution (PERS 457) plan, provided the Battalion Chief continues at least \$150 per pay period to his/her deferred compensation plan.

**Station Dues**

Station dues shall be paid according to the schedule listed below. Station dues are for fire station consumable products (coffee, tea, condiments, etc.).

Shift Battalion Chief:	\$30.00 a month
BC/Training and Safety, BC/Fire Marshal and BC/EMS:	\$10.00 a month

**RETIREMENT**

**Retirement**

Retirement benefits for all employees covered in this agreement shall be provided in accordance with the current California Public Employees' Retirement System (CalPERS) contract.

- a. The retirement formal is as follows: employees shall be 3 percent @ 55 (classic members); Safety employee pays 10 percent employee contribution; Misc. employees pay 8% New CalPERS members, Safety PEPRA shall be 2.7 @ 57, employee pays 12 percent contribution and Misc. employees pay 6.75%

In lieu of the CalPERS Sick Leave Credit, the employee may choose to have the District pay the employee thirty percent (30%) of all unused sick leave accrued by the employee at the time of retirement or separation, based on the employee's hourly rate of pay inclusive of applicable incentives.

The Fire District will continue post-retirement medical insurance to current qualified Rincon Valley Fire District employees and qualified spouse, hired prior to July 1, 2012. Windsor Fire District employees are not qualified for post-retirement medical insurance.

The District shall offer medical insurance to qualified retired employees and qualified spouses subject to the following restrictions:

The employee retires from the District with a minimum of eleven complete years of full-time permanent



service with the District.

The qualified retired employee or the qualified retired employee's spouse is not otherwise eligible for the same level of medical coverage through another employer.

The qualified retired employee or the qualified spouse shall exercise due diligence in identifying coverage available through another employer.

If only one of the qualified retired employees or the qualified spouse are eligible for the same level of medical coverage through another employer, the remaining individual shall continue to be qualified under this section.

The qualified retired employee and the qualified retired employee's spouse participate in Medicare to the full extent allowed by law.

At the time that a qualified retired employee or qualified spouse reaches age 65 the District shall be furnished with a statement of earnings from Social Security.

If neither a qualified retired employee or a qualified spouse claim to be eligible for Medicare at age 65 a notarized statement to that effect shall be provided to the District.

The maximum contribution for the aggregate of the qualified retired employee and the qualified retired employee's spouse shall be \$1,261.15 per month for an employee retiring with twenty complete full-time permanent years of service with the District (which includes any probationary time as a permanent full-time employee). Service with the District shall include any full-time permanent service with an agency absorbed by the District. The most restrictive maximum amount shall apply unless proof of eligibility for a less restrictive maximum amount is provided by the qualified retired employee or qualified spouse of the qualified retired employee.

For retired employees with more than eleven complete full-time permanent years of service and less than twenty complete full-time permanent years of service the District shall contribute the following maximum amounts (based on the limits in section 5.1.4.3) for the aggregate of the retired employee and the retired employee's spouse.

Eleven complete years, but less than twelve: 10% of actual premium to a maximum of 10% of the applicable maximum amount.

Twelve complete years, but less than thirteen: 20% of actual premium to a maximum of 20% of the applicable maximum amount.

Thirteen complete years, but less than fourteen; 30% of actual premium to a maximum of 30% of the applicable maximum amount.

Fourteen complete years, but less than fifteen: 40% of actual premium to a maximum of 40% of the applicable maximum amount.

Fifteen complete years, but less than sixteen: 50% of actual premium to a maximum of 50% of the applicable maximum amount.

Sixteen complete years, but less than seventeen: 60% of actual premium to a maximum of 60% of the applicable maximum amount.

Seventeen complete years, but less than eighteen: 70% of actual premium to a maximum of 70% of the applicable maximum amount.

Eighteen complete years, but less than nineteen: 80% of actual premium to a maximum of 80% of the applicable maximum amount.

Nineteen complete years, but less than twenty: 90% of actual premium to a maximum of 90% of the applicable maximum amount.

The retired employee was a full-time permanent employee of the District on or after January 1, 2003.

“Retiree” or “Retired employee” means a person who is eligible to retire under P.E.R.S. rules at the time of separation from District service.

Eligible dependents of a qualified retired employee, other than a qualified spouse, may be covered at the expense of the retired employee.

The retired employee’s share, if any, shall be billed directly to the retiree by the District’s third-party administrator. Failure of the retired employee to pay the required share shall cause the coverage to be terminated.

The benefit to the qualified retired employee shall expire upon the death of the qualified retired employee and the benefit to the qualified spouse of the qualified retired employee shall expire upon the death of the qualified spouse of the qualified retired employee unless the benefit expires pursuant to other provisions in Section 5.1.4.

The benefit to the qualified spouse of the qualified retired employee shall only apply to a spouse that has been legally married pursuant to California law to the qualified retired employee for a minimum of one year prior to the date of retirement.

The spouse of a qualified retired employee shall cease to be a qualified spouse and shall no longer be eligible for any benefits under this section upon the termination of the marriage to the qualified retired employee for any reason other than death.

A qualified retired employee and/or the qualified spouse of a qualified retired employee that does not request the benefit at the time of the qualified employee’s retirement or who terminates the coverage prior to death may reactivate the coverage during a month in each year designated by the District or upon a qualifying life event.

It is the intent of this section that the qualified retired employee and the qualified spouse of the qualified retired employee shall only be eligible for the plan that is offered through the District and that it shall not be construed to mean that the qualified retired employee and the qualified spouse of the qualified retired employee shall be eligible for any reimbursement or offset for selecting or participating in a different plan.



## **PAID TIME OFF**

### **Sick Leave**

BC/Training and Safety, BC/Fire Marshal and BC/EMS shall accumulate sick leave at the rate ten (10) hours month up to and including the fifteenth (15<sup>th</sup>) year of service. The accrual rates shall increase to sixteen (16) hours per month beginning with the sixteenth (16<sup>th</sup>) year of service. Upon the anniversary date of the employee, any accrued time in the excess of 3500 hours can be removed and the employee shall receive thirty percent (30%) of the employee's hourly rate of pay, inclusive of applicable incentives, for the hours removed.

Shift Battalion Chiefs shall accumulate sick leave at the rate twelve (12) hours month up to and including the fifteenth (15<sup>th</sup>) year of service. The accrual rates shall increase to twenty-four (24) hours per month beginning with the sixteenth (16<sup>th</sup>) year of service. The District shall pay an employee 30% of any unused sick leave accrued by the employee at the time of separation from the District (other than retirement) based on the employee's hourly rate of pay inclusive of applicable incentives.

### **Bereavement Leave**

Battalion Chiefs shall be allowed time off with pay, in the event of a death in the immediate family, according to the schedule listed below. Immediate family shall include the employees' existing spouse, domestic partner, child, step or foster child, child of domestic partner, a legal ward, mother, father, mother-in-law, father-in-law, brother, sister, grandparents, stepparents, foster parents, or any close relative residing in the employee's household.

Shift Battalion Chiefs:                   72 consecutive work hours (3 shift days)  
BC/Training and Safety, BC/Fire Marshal and BC/EMS:   3 consecutive days

In the event of a death of a member of an employee's family who is not specifically listed above, the employee may, at the discretion of the District, be granted one (1) shift or one (1) day off with pay. Requests for this leave shall be submitted for approval to the Fire Chief.

The District may, at its discretion, approve a request for additional time off as bereavement leave where out-of-state travel is required or when an employee's emotional condition so warrants. Any such requests, if granted, shall be deducted from the employee's accrued sick leave. The Fire Chief may require substantiation of the death. Bereavement leave applies only in instances where the employee attends the funeral or is required to make funeral arrangements but is not applicable for other purposes such as settling the estate of the deceased.

**Vacation (Non-Exempt: Shift Battalion Chief)**

Vacation hours are earned/accrued at the following rate:

0-5 years of employment	12 accrued hours per month
6-9 years of employment	18 accrued hours per month
10-15 years of employment	22 accrued hours per month
16+ years of employment	26 accrued hours per month

**Vacation (Exempt: BC/Training and Safety, BC/Fire Marshal and BC/EMS)**

0-5 years of employment	6.66 accrued hours per month
6-9 years of employment	10 accrued hours per month
10-15 years of employment	13.33 accrued hours per month
16+ years of employment	16.66 accrued hours per month

**Maximum Allowable Accumulated Vacation**

Employees accrue vacation monthly. Accrued vacation hours in excess of the amount accrued in two years shall be paid out upon the employee’s anniversary date.

Employees who are on extended leave (sick or injury, non-workers compensation), or vacation that has been canceled by the District, shall have vacation time in excess of the maximum allowed carried forward by written request approved by the Fire Chief. Employees who are on a nonwork-related leave, shall not accumulate vacation or sick hours during the leave.

**Holidays**

Shift Battalion Chiefs shall receive a payment equal to twelve (12) hours of pay at the employee’s regular rate of pay inclusive of applicable incentives for each holiday listed in this agreement. This total of one hundred forty-four (144) hours of pay for the calendar year is to be made in one annual payment to be drawn with the regularly scheduled payroll each November.

Exempt Battalion Chiefs recognize the following holidays, plus one “floating holiday”. If the Holiday falls on a weekend day, the following Monday can be taken off. If the holiday falls on the employee’s regular day off, they will receive the workday day prior to the holiday off.

New Year's Day	Martin Luther King, Jr. Day	Floating Holiday
President's Day	Memorial Day	
Independence Day	Labor Day	
Veterans' Day	Thanksgiving Day	
Friday after Thanksgiving Day	Christmas Eve	
	Christmas Day	

**Alternative Leave**

BC/Training and Safety, BC/Fire Marshal and BC/EMS shall receive sixty (60) hours of alternative leave per fiscal year. Alternative Leave will not accumulate and can only be used within the calendar year it was received.

Shift Battalion Chiefs shall receive twenty-four (24) hours of Alternative Leave per calendar year. The Alternative Leave hours may be used at the employee’s discretion, subject to scheduling considerations of the District. Alternative Leave will not accumulate and can only be used within the calendar year it was received. Alternative must be used in a whole twenty-four (24) block.



## **BENEFITS**

### **Medical Insurance**

All qualified employees and their legal dependents and domestic partners, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group medical plan provided by the District.

Regardless of the plan chosen by the individual employee, the District shall pay the actual premium charged by the approved health care provider for providing coverage to the employees and their dependents under the terms of the plan up to the following monthly maximum amounts:

Employee with no dependents	\$788/month
Employee with 1 dependent	\$1576/month
Employee with 2 or more dependents	\$2045/month

The employee may choose any plan made available to the District. The employee shall be responsible for paying the difference between the amounts listed above and the actual cost of the plan selected. Any difference shall be deducted monthly from the employee's pay.

The District offer an I.R.S. Section 125 Plan for the portion of the premiums for medical benefits that are the responsibility of the employee to pay.

### **Dental**

All qualified employees and their legal dependents, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group dental plan selected by the District. The District shall pay the actual premium charged by the approved dental insurance provider for providing coverage to the employees and their dependents under the terms of the Plan up to a maximum of amount of \$153 per employee toward the monthly premium.

### **Vision**

All qualified employees and their dependents are eligible to participate in a group vision care plan selected by the District. The District shall pay \$9 toward the actual premium charged by the approved vision insurance provider for providing coverage to the employees and their dependents under the terms of the Plan.

### **Life Insurance**

All qualified employees are eligible to participate in the life insurance program selected by the District. The District shall pay 100% of the premium for the selected plan. Employees may choose higher coverage at the expense of the employee for the difference.

### **Long Term Disability Insurance**

All qualified employees are eligible to participate in the District's disability insurance program through CSFA. The District shall pay 100% of the actual premium charged under the terms of the program.

### **CSFA Dues**

The District will pay 100% of CSFA dues for all administrative employees.

## **MANAGEMENT RIGHTS**

The district, on its own behalf and on the behalf of the taxpayers of the District, hereby retains and reserves the right, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in by the laws and the Constitution of the State of California and the United States including but without limiting the generality of the foregoing the right.

## **OTHER PROVISIONS**

### **Uniforms**

Uniforms (class A and B) shall be provided to all Chief Officers and a \$350.00 boot stipend as needed.

### **Training, Continuing Education and Tuitions**

Battalion Chiefs are eligible for education costs reimbursements up to a maximum of \$1000 per year for work related studies at a recognized college, university, professional accreditation.

Shift Battalion Chiefs are granted up to three (3) shifts off, non-shift BC's are granted up to five (5) consecutive days off for training leave per year for coursework that directly benefits their current position. Training leave must be approved in advance by the Deputy Chief. Training leave only applies for the fiscal year and does not carry over to the next fiscal year.

### **District Owned Vehicles**

The district may provide the BC/Training and Safety, BC/Fire Marshal and BC/EMS an assigned district owned and maintained vehicle, if available, for the employees use while conducting district business. Those employees may use the district vehicle for incidental personal use. The district shall also reimburse the employee for any use of his personal vehicle when used for district business. Reimbursement shall be for mileage only at the current IRS millage rate.



**Appendix A**

Sonoma County Fire District Salary Schedule for the position of Battalion Chief, Effective January 1, 2019. Step increases are based upon your promotional date.

January 1, 2019

<b>Battalion Chief (2912)</b>	
Step 1	\$133,868
Step 2	\$137,884
Step 3	\$142,020
<b>Battalion Chief (2080)</b>	
Step 1	\$140,561
Step 2	\$144,778
Step 3	\$149,122

January 1, 2020

<b>Battalion Chief (2912)</b>	
Step 1	\$137,884
Step 2	\$142,021
Step 3	\$146,282
<b>Battalion Chief (2080)</b>	
Step 1	\$144,778
Step 2	\$149,122
Step 3	\$153,596

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Administrative Miscellaneous Staff



## COMPENSATION & BENEFITS

Effective Date: March 2020



## TABLE OF CONTENTS

<b>Topic</b>	<b>Page</b>
<b>Introduction</b>	<b>3</b>
<b>Effective Date</b>	<b>3</b>
<b>Employment Status, Work Periods, Salaries, Other Compensation</b> Employment Status Work Period Salaries Overtime Pay Mandated Staffing Period Pay On Call / Stand-by Pay (Fire Inspectors) Jury Duty Differed Compensation	<b>4</b>
<b>Retirement</b>	<b>4</b>
<b>Paid Time Off</b> Sick Leave Bereavement Leave Vacation Holidays Administrative Leave	<b>5</b>
<b>Benefits / Insurance</b> Medical Dental Vision Life Long Term Disability CSFA Membership	<b>6</b>
<b>Management Rights</b>	<b>7</b>
<b>Other Provisions</b> Uniforms / Apparel Continuing Education / Tuitions	<b>7</b>
<b>Appendix A</b>	<b>8</b>

**INTRODUCTION**

This document reflects the salary, benefits, and working conditions for the full-time\*\*\* non-safety, miscellaneous employees unless otherwise covered under individual employment agreements.

Miscellaneous Employees include:

- Executive Assistant
- Finance Manager<sup>1</sup>
- Benefits Administrator
- Accounting Support
- Administrative Assistant
- Fire Inspector
- Public Education Officer

**EFFECTIVE DATE**

March 2020

**EMPLOYMENT STATUS, WORK PERIODS, SALARIES, OTHER COMPENSATION**

**Employment Status**

Position	Typical Work Week	Work Status
Executive Assistant	40 / Week	Salary/Exempt
Finance Manager	40 / Week	Salary/Exempt
Benefits Administrator	40 / Week	Salary/Non-Exempt
Accounting Support	40 / Week	Salary/Non-Exempt
Administrative Assistant	40 / Week	Salary/Non-Exempt
Fire Inspector	40 / Week	Salary/Non-Exempt
Public Education Officer	40 / Week	Salary/Non-Exempt

**Work Periods**

Miscellaneous employees are assigned a routine work from 8:00 AM to 5:00 PM with a 1-hour lunch breaks, a 15-minute break in the morning, and a 15-minute break in the afternoon. Fire Inspectors work a 5-day/8-hour work schedule, 8:00 AM to 5:00 PM.

Executive Assistant and Finance Manager work a 5-day/8-hour work schedule, typically 8:00 AM to 5:00 PM. The Executive Assistant and Finance Manager may vary their arrival and/or departure times (and other times during the workday) upon the approval from the Fire Chief and/or his/her designee. (Flex schedule). Fire inspectors may be required to work an after hours on-call period.

---

<sup>1</sup> Currently under contract. Individual contracts supersede items outlined in this agreement.



**Salaries**

Salaries are set for in the salary scheduled attached to this document as Appendix A.

**Overtime Pay**

Miscellaneous employees shall receive time and one-half (1.5) for all overtime worked. This includes overtime for meetings and classes required by the District. Overtime is based on the employees' base hourly rate. Overtime will only be approved for work that is not currently compensated by any other compensatory tool. The Executive Assistant may take flex time.

**Mandated Staffing Periods Pay**

All district staff may be subject to emergency recall or may be summoned back to work by the fire chief during an emergency (aka: "mandatory call back") and/or when declared a disaster worker. All district staff including those exempt from overtime shall be compensated hour for hour beginning with the initiation of the mandatory staffing period to the release of staff after mandatory staffing periods and shall receive time and one-half (1.5) for emergency recall hours outside normal work hours.

**On Call / Stand-by Pay**

Fire Inspectors who are assigned an on-call after normal business hours ("on call fire inspector") shall receive \$100 per day stipend and shall receive time and one-half (1.5) portal to portal for a call out initiated by the incident commander. Overtime will be rounded to the nearest hour with a two-hour minimum. While on call, the on-call fire inspector shall be fit for regular duty and be able to respond to the district boundary within 30 minutes.

On-call fire inspectors shall be assigned a District vehicle when assigned on-call and shall be able to respond within 30 minutes. The on-call inspector may use the assigned vehicle for incidental personal use while serving as on-call fire inspector. Fire inspectors shall respond after hours to urgent issues only and only upon the request of the on-duty battalion chief or fire marshal.

**Jury Duty**

In the event of a jury summons, no deduction will be made from the salary of any employee while serving on jury duty. Employee is to return to work immediately following a release from jury duty if jury duty concludes during a work period.

**RETIREMENT**

**Deferred Compensation**

The District will contribute dollar for dollar to match towards the employee's contribution (PERS 457) plan, provided the employee contributes at least the equal amount per month to his/her deferred compensation plan.

Executive Assistant	\$300
Finance Manager	\$300
All others:	\$200

**Retirement Benefits**

Retirement benefits for all employees covered in this agreement shall be provided by the California Public Employees' Retirement System (CalPERS). The retirement formula shall be 2.7 percent @ 55 (Classic). New CalPERS members 2.7 percent @ 57. Employee pays 100% percent of employee contribution.

In lieu of the CalPERS Sick Leave Credit, the employee may choose to have the District pay the employee **thirty percent (30%)** of all unused sick leave accrued by the employee at the time of retirement based on the employee's hourly rate of pay inclusive of applicable incentives.

## **PAID TIME OFF**

### **Sick Leave**

Miscellaneous employees shall accumulate sick leave at the rate of **ten (10)** hours per month up to and including the fifteenth (15<sup>th</sup>) year of service. The accrual rate shall increase to sixteen (16) hours per month beginning with the sixteenth (16<sup>th</sup>) year of service. Upon the anniversary date of the employee, any accrued time in the excess of 2310 hours shall be removed and the employee shall receive twenty-five percent (25%) of the employee's hourly rate of pay, exclusive of applicable incentives, for the hours removed. The district may request a doctor's note for four (4) or more consecutive sick days.

### **Bereavement Leave**

Miscellaneous employees shall be allowed up to three (3) consecutive days in the event of a death in the immediate family, which shall include the employees' existing spouse, child, step or foster child, mother, father, mother-in-law, father-in-law, brother, sister, grandparents, step parents, foster parents, or any close relative residing in the employee's household.

The District may, at its discretion, approve a request for additional time off as bereavement leave where out-of-state travel is required or when an employee's emotional condition so warrants. Any such requests, if granted, shall be deducted from the employee's accrued sick leave. The Fire Chief may require substantiation of the death. Bereavement leave applies only in instances where the employee attends the funeral or is required to make funeral arrangements but is not applicable for other purposes such as settling the estate of the deceased.

### **Vacation**

Miscellaneous employees receive vacation hours are earned as follows:

1-3 years	80 hours
4-7 years	120 hours
8-11 years	160 hours
12-15 years	200 hours
16 or greater	240 hours

### **Maximum Allowable Accumulated Vacation**

Employees accrue vacation monthly. On the employee's anniversary date employees may have accrued hours carried over to the next year or be paid at the employee's hourly rate of pay, exclusive of incentives, for any accrued vacation. Accrued vacation hours more than the amount accrued in two (2) years shall be paid out upon the employee's anniversary date.



**Holidays**

Miscellaneous employees recognize the following holidays, plus one "floating holiday". If the Holiday falls on a weekend day, the following Monday can be taken off.

New Year's Day	Martin Luther King Jr. Day
Presidents Day	Memorial Day
Independence Day	Labor Day
Veterans Day	Thanksgiving Day
Friday after Thanksgiving Day	Christmas Eve
Floating Holiday	Christmas Day

**Administrative Leave**

The Executive Assistant and Finance Manager shall receive sixty (60) hours of administrative leave per calendar year. Administrative leave hours do not transfer year to year and do not hold cash value.

**BENEFITS****Medical Insurance**

All qualified employees and their legal dependents and domestic partners, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group medical plan provided by the District.

Regardless of the plan chosen by the individual employee, the District shall pay the actual premium charged by the approved health care provider for providing coverage to the employees and their dependents under the terms of the plan up to the following monthly maximum amounts:

Employee with no dependents	\$788/month
Employee with 1 dependent	\$1576/month
Employee with 2 or more dependents	\$2045/month

The employee may choose any plan made available to the District. The employee shall be responsible for paying the difference between the amounts listed in item above and the actual cost of the plan selected. Any difference shall be deducted monthly from the employee's pay.

The District offer an I.R.S. Section 125 Plan for the portion of the premiums for medical benefits that are the responsibility of the employee to pay.

**Dental Insurance**

All qualified employees and their dependents are eligible to participate in a group dental plan selected by the District. The District shall pay \$153 of the actual premium charged by the approved dental insurance provider for providing coverage to the employees and their dependents under the terms of the Plan. Once the premium for the basic plan increases to more than \$153 the District cap shall become 100% of the basic dental plan premium.

**Vision Insurance**

All qualified employees and their dependents are eligible to participate in a group vision care plan selected by the District. The District shall pay \$9.00 of the actual premium charged by the approved

vision insurance provider for providing coverage to the employees and their dependents under the terms of the Plan.

#### **Life Insurance**

All qualified employees are eligible to participate in the life insurance program selected by the District. The District shall pay 100% of the premium for the selected plan. Employees may choose higher coverage at the expense of the employee for the difference.

#### **Long Term Disability Insurance**

All qualified employees are eligible to participate in the District's disability insurance program through CSFA. The District shall pay 100% of the actual premium charged under the terms of the program.

#### **CSFA Membership**

The District will pay 100% of CSFA dues for all employees.

#### **MANAGEMENT RIGHTS**

The district, on its own behalf and on the behalf of the taxpayers of the District, hereby retains and reserves the right, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in by the laws and the Constitution of the State of California and the United States including but without limiting the generality of the foregoing the right.

#### **OTHER PROVISIONS**

##### **Uniforms / Apparel**

Apparel: District apparel including one polo shirt, pullover sweater, tee shall be provided initially to all staff, then supplied/updated as needed.

Uniform: Three sets of uniform pant, shirts, and tees shall be provided initially to all Fire Inspectors, then supplied as needed. Fire inspectors shall also receive work boots initially, then \$350per Fiscal Year to purchase new boots in accordance with district policy. There is no carry over or cash value.

##### **Auto Operating Reimbursements**

The district shall reimburse the employee for any use of his personal vehicle when used for district business. Reimbursement shall be for millage at the current IRS millage rate. Fire Inspectors will be assigned a district owned and maintained vehicle for use while conducting district business.

##### **Continuing Education / Tuitions**

Miscellaneous employees are eligible for education reimbursements up to a maximum of \$600 each Fiscal Year for work related education.



**Appendix A**  
**Salary schedule**

Salary Schedule for miscellaneous employees, January 1, 2019.

<b>Position</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>
<b>Executive Assistant</b>	\$94,543	\$99,270.15	\$104,233.66
<b>Finance Manager</b>	\$94,543	\$99,270.15	\$104,233.66
<b>Benefits Administrator</b>	\$67,000	\$70,350.00	\$73,867.50
<b>Accounting Support</b>	\$67,000	\$70,350.00	\$73,867.50
<b>Administrative Assistant</b>	\$67,000	\$70,350.00	\$73,867.50
<b>Fire Inspector</b>	\$35.00 hr.	\$36.05 hr.	\$37.85 hr.
<b>Public Education Officer</b>	\$26.00 hr.	\$27.30 hr.	\$28.67 hr.

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_