



Sonoma County Fire District Board of Directors
Regular Board Minutes
Thursday January 11, 2024 2:00 PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Treanor called the meeting to order at 2:00
Present for Staff: Chief Heine, Bolduc, Washington
Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Treanor- present Secretary/Treasurer Briare- present Director Hamann- present
Vice President Klick- present Director Tognozzi- present Director Weaver- present
Director So- present

Staff entered closed session at 2:05

CLOSED SESSION

1. Anticipated Litigation (one case) (Government Code section 54956.9(b)).

Closed session ended at 2:54.

REPORT OUT ON CLOSED SESSION- No action taken. The Board unanimously directed that any issues regarding Exclusive Operating Area 2 or ambulance service in Windsor be brought back to the Board for policy direction.

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

PRESENTATION

Proclamation to Mrs. Diana Elsbree

A presentation was made by Division Chief/Fire Marshal Foreman to Diana Elsbree in recognition for her hard work in getting and providing donations to complete the front yard landscaping. We expressed our sincere gratitude for her community service.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Dennis Rutkowski provided an update on the volume of families and children that we helped during the holiday season. Help was provided to 9000 kids through 8 local programs. He also stated that the campaign for Measure H is in full swing, and the election is coming soon. A special thank you to Sam Crenshaw and John Selfridge for their work.

DIRECTOR REPORT

President Treanor spoke about the kindness that was shown to a patient that fell off a ladder and another community member that had an over fire. We responded to these individuals and ended up helping with the



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holiday lights and bringing the other person dinner that she had burned during the oven fire. President Treanor was very thankful to the crews for providing such amazing service.

FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and events over the month. He discussed; the next meeting dates, February 20 and the Finance meeting will be on January 31; Chief Doug Williams was inducted into the Cal Chiefs Hall of Fame; Ribbon cutting at EMS headquarters was a great success; we responded to 12,500 calls in 2023; December storm caused trees down and flooding in the normal places; we are in the process of beginning the hiring process for FF/Medics; we are sponsoring 2 Medic employees to attend the FF academy.

CONSENT CALENDAR ITEMS

A motion by Klick and a second by Tognozzi approved the minutes from the December 12, 2023, regular meeting, and the bills and payables from December. 7-0-0

ACTION ITEMS

1. **RESOLUTION 2024-01 RESOLUTION ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE MARSHAL REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO RECEIVE ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE**

The Board will consider adopting Resolution 2024-01, acknowledging receipt of a report made by the Fire Marshal regarding the inspection of certain occupancies required to receive annual inspections in such occupancies pursuant to sections 13146.2 and 13146.3 of the Health and Safety Code.

A motion by Briare and seconded by Tognozzi adopted Resolution 2024-01. 7-0-0, a roll call was taken.

2. **RESOLUTION 2024-02 SUPPORTING "THE IMPROVED AND ENHANCED LOCAL FIRE PROTECTION, PARAMEDIC SERVICES AND DISASTER RESPONSE INITIATIVE" SUBMITTED TO THE VOTERS OF SONOMA COUNTY AS MEASURE H ON THE MARCH 5, 2024 ELECTION**

The Board will consider adopting Resolution 2024-02, officially supporting Measure H on the March 5, 2024 ballot.

Chief Heine stated that if the funding passes, we will be able to rebuild stations 2,4 & 9. 6.62% of the monies collected will go to SCFD.

A motion by Klick and seconded by So adopted Resolution 2024-02. 7-0-0, a roll call was taken.

3. **REACH SONOMA COUNTY 1 AIR AMBULANCE AGREEMENT**

The Board will consider approving the Air Ambulance agreement for fire and air ambulance services between REACH Air Medical Services, LLC and the Sonoma County Fire District.

A motion by Hamann and seconded by Briare approved the revised Reach SOCO1 agreement. 7-0-0.



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4. **APPROVAL OF JOB DESCRIPTION FOR FINANCIAL ANALYST POSITION, CORRECTION TO ORGANIZATION CHART AND ESTABLISHMENT OF SALARY SCHEDULE FOR FINANCIAL ANALYST**

The Board will consider approving the job description for Financial Analyst, correcting the organizational chart and establish the salary schedule for the Financial Analyst position.

A motion by So and seconded by Hamann approved the new job description for Financial Analyst. 7-0-0.

5. **ADOPT UPDATED EMERGENCY MEDICAL SERVICES BILLING, COLLECTION AND WRITE-OFF POLICY**

The Board will consider adopting the updated emergency medical services billing, collection and write-off policy.

A motion by Weaver and seconded by Hamann adopted the new policy. 7-0-0.

6. **APPROVE AGREEMENT FOR FIRST RESPONDER ADVANCED LIFE SUPPORT SERVICES BETWEEN THE CITY OF SANTA ROSA AND THE SONOMA COUNTY FIRE DISTRICT**

The Board will consider approving the agreement for first responder advanced life support services between the City of Santa Rosa and the Sonoma County Fire District.

A motion by So and seconded by Klick approved the first responder advanced life support services between City of Santa Rosa and SCFD. 7-0-0.

7. **APPROVE AND AUTHORIZE THE FIRE CHIEF TO SIGN THE ADVANCED LIFE SUPPORT COVERAGE AGREEMENT BETWEEN THE GOLD RIDGE FIRE PROTECTION DISTRICT AND SONOMA COUNTY FIRE DISTRICT**

The Board will consider approving and authorizing the Fire Chief to sign the advanced life support coverage agreement between the Gold Ridge Fire Protection District and the Sonoma County Fire District.

A motion by Weaver and seconded by Tognozzi approved the first responder advanced life support services between Gold Ridge FPD and SCFD. 7-0-0

8. **PRESENTATION OF UPDATED SONOMA COUNTY FIRE DISTRICT EMS FINANCIAL PROJECTIONS**

The Board will receive updated Sonoma County Fire District EMS financial projections.

EMS Division Chief Matt Windrem and CFO Terri Bolduc made a PowerPoint presentation on the projections.

The PowerPoint presentation is attached for reference.



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COMMITTEE REPORT

1. Revisit committee assignments

A motion by Klick and a second by Briare was made to make the Ad Hoc Committee- Facilities, a standing committee. We will now have Facilities and Finance as standing committees. Additionally, they recommended the committee members below. 7-0-0

The Finance committee is Bob Briare, John Hamann, Frank Treanor.
The Facilities committee is Steve Klick, Arnie Tognozzi, Jason Weaver.

FINANCIAL REPORTS

Enclosed

COMMUNICATIONS

None

The closed session was cancelled.

CLOSED SESSION

1. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

REPORT OUT ON CLOSED SESSION

ADJOURNMENT

5:05



Kathy Washington- Secretary to the Board